

**Minutes, Green Valley Water District
January 8, 2018**

1. Call to Order at 1:40 PM by Chairman R. Hedden

Roll Call: Clerk of the Board

Board Present: Patricia Carlstad
Michael Cochran
Robert Hedden
Len Murphy
Richard Newman
Curt Wagner
John Wilson

Board Absent: None

A quorum was announced

2. Approval of the 2018 and 2019 Tariffs for General Service. L Murphy noted that there were no objections raised at the Public Hearing. Being no further questions a motion was called for:

I move that the Tariffs for General Service as presented at today's Public Hearing be adopted as the operating document for 2018 and 2019. These rate changes were properly noticed and made available for public comment at a Public Hearing held on January 8, 2018

Move: J. Wilson 2nd: C. Wagner Approved: 6/0 Chair Abstains

3. Approval of the December 13, 2017 Board Minutes_v2.

I move to approve the December 13, 2017 Board Minutes_ V2.

Move: R. Newman 2nd J. Wilson Approved: 6/0 Chair Abstains

4. Approval of GVWD Committee members

I move to approve the committee members as presented.

Move: M. Cochran 2nd J. Wilson Approved: 6/0 Chair Abstains

Copies of the committees will be placed in the Boards inboxes.

5. Operation report: L. Hoffman

Staff News & Training: None

Bids: none

Construction:

- On December 15, 2017, Borderland Construction fixed a leak on Wescotta Dr. It was necessary to replace 37 feet of 8" PVC with DIP the cost was \$14,500.00.
- On January 03, 2018, the contractor for ADOT did a walk through on the location of the water main.
- One 4" flush out in Block 28 was repaired

Maintenance:

- Field Staff completed 143 work orders and 19 Blue stakes.
- Jim and Kevin continue operating gate valves, flush outs and fire hydrants as part of the annual maintenance program. Eight hundred seventy-four main line valves have been completed and 19 are closed. There are 15 broken valves. Three hundred eighty-eight fire hydrants are completed and 1 needs to be repaired. Completed 118 flush outs, 1 is broken. Maintenance work should be completed by March 2018.
- Replace and/or swap out 16 meters.
- Repaired 12 service leaks.

Miscellaneous News & Information: None**Meetings with:**

- L. Hoffman met with ADOT to discuss the installation of the 8 and 12 inch water lines. After reviewing construction drawings he noted that not all material was complicit with the Districts standards. This will be reviewed at follow up meetings.

Review of financials

The financial statement for December was discussed in detail. See attached. Both the water pumped and water sold are down. Year to date the revenues are up and the operating expenses continue to be less than budget except for electricity and insurance.

6. General Business: discussion and action on

A. L. Hoffman, District Manager

L. Hoffman reported there are no changes on the Capital Budget this month

B Finance Advisory Committee: L. Murphy

- Update on water revenue and major customers: Water revenue for the five months ended November 30 is down \$14,000 from 2016. Turf revenue is down \$20,000 with other categories up a net of \$6,000. Construction water is the largest contributor to that increase.
- Update on Capital asset capitalization policy: L. Murphy and J. Wilson will be meeting with L. Burrell regarding the capitalization policy in the near future.
- Revised cash flow for the year ending June 30, 2017 was handed out at the last Finance Committee meeting. This schedule agrees with the expenditure amounts in the audit report as well as the amount of capital assets capitalized and the principal portion of long term debt that was paid during the year. In February work will start on the 5 year cash flow. Challenges raised are revenue is likely to be static due to the lack of new construction in the District. Golf courses are likely to continue efforts to limit the amount of water used on the golf courses.

C. Technical Advisory Committee: C. Wagner

- ADOT project status: The start date is still not firm but expected to start in March or April. It was noted that the Casa Grande project is now started. We have asked for meeting schedules but they have not scheduled meetings yet.
- Update on planned work on Well #2: This well will be pulled and videoed on January 15, 2018.

D. Personnel Committee: R. Newman noted that he and P. Carlstad will be meeting with the District's Attorney regarding the job descriptions on January 9, 2018, and will be reported at the next meeting.

E. Chairman's comments: R. Hedden reported there has been no interaction on the Canoa Hills Golf Course property.

7. Call to the Public: There was no response.

8. Announcements:

- The next Finance and Technical Committee meetings will be Monday February 5, 2018 at 8 AM and 10 AM respectively in the GVWD Conference Room.
- The next Board meeting will be February 8, 2018 at 9:30 AM in the GVWD Conference

Room

9. Adjournment:

I move to adjourn.

Move: J. Wilson

2nd: M. Cochran

Approved: 6/0

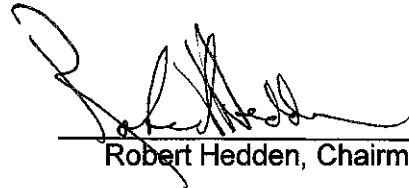
Chair Abstains

The meeting was adjourned at 1:50 PM

Minutes approved February 8, 2018

GREEN VALLEY DOMESTIC
WATER IMPROVEMENT DISTRICT

By Karen Thornton
Karen Thornton, Clerk of the Board



Robert Hedden, Chairman