

**GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT  
BOARD OF DIRECTORS  
MEETING MINUTES  
Wednesday, April 24<sup>th</sup>, 2024**

Board Directors Present:	Eric Sullwold Joseph (Hart) Krumrine John Green	Robert (Bob) Hedden George (Doctor) Orndorff – via video Edwin (Ed) Storey
Board Directors Absent	Darlene (Dar) Hollingsworth	
District Staff Present:	Dara Duffy	Lora Burruel
Public Present:	None	
Clerk of the Board:	Absent	

1. Call to Order and Roll Call –Chair, Eric Sullwold
  - A. The meeting was called to order at 9:00AM by Chair, Eric Sullwold. Roll call was taken, and a quorum was announced with six (6) Board members present.
  - B. Approval of March 28<sup>th</sup>, 2024, Board Meeting Minutes.
- Motion to approve the March 28<sup>th</sup>, 2024, Board Meeting Minutes.  
 Moved: Ed Storey      2<sup>nd</sup>: George Orndorff      Approved: 5/0      Abstain: Chair
2. General Business
  - A. Administrative – Chair, Eric Sullwold. The next Strategy Committee meeting is tentatively scheduled for May 8<sup>th</sup>, 9:00AM.
  - B. District Manager, Dara Duffy
    1. Monthly Operations Report.
      - a. The new Field Technician passed his Distribution Operator exam and has been promoted to Operator I.
      - b. The front office will be short 1 person for 6 weeks.
    2. Current Capital Budget. The YTD Budget was compared against YTD Actuals. No concerns were found.
    3. Monthly Task List
      - a. Engaged Riley Engineering to complete the modeling and price quote for the hydrology study of the property south of the Escondido Wash. Initial price quote did not address all the District’s requirements. The final price quote will be distributed to the Board.
      - b. The District met with Clear Creek Associates to determine the requirements to convert the San Ignacio Well to a potable water site. Considerable water samples will have to be obtained and submitted to ADEQ before any conversion can take place.
  - C. Technical Advisory Committee – Chair, Bob Hedden.
    1. FlexNet project update.
      - a. Field and Office staff worked together to correct approximately 60 meters/MXUs which could not be programmed during the initial programming push.
      - b. Approximately 180 meters were changed out in March.
      - c. Over 300+ meters, 110 Single Port MXU’s, and 125 dual port MXU’s will be carried over into next fiscal year Capital Budget to complete this portion of the FlexNet project.
      - d. The next phase of the project will include the Commercial meters and Residential meters 1 inch and larger. This project is included in the FY2024-25 Capital Budget.

2. Calle Tres Booster Station update. Start of Project has been delayed. The District is trying to meet with the primary contractor (Bestway Electric) to obtain a revised start date.
3. Canoa Ranch residential development update.
  - a. District continues to wait for the Block 27-S development drawings from WLB Engineering.
  - b. The District will schedule a meeting with the Developer associated with development south of the Escondido Wash. Major topics include schedule and location of initial development. The District also needs to outline required “Booster station” equipment and size of facility. Location of the Booster station can be suggested by Developer.
  - c. Developer is working with Pima County to obtain necessary permits for construction. Approved Plat must be obtained prior to issuance of various construction permits.
  - d. Discussed how GVWD needs to be involved in any discussion associated with installation of a Wastewater line that would cause the current water line to the I-19 Rest Area to be replaced.
4. San Ignacio golf course well evaluation. Research continues for the feasibility of the project.
  - a. WLB has concluded the current well site has the capability to meet GVWD’s additional potable water demand.
  - b. The District will schedule a meeting with the Golf Course owner to discuss conversion of the subject well site from an irrigation to potable water well site.
  - c. The San Ignacio well project has been included in the 2024-2025 Capital Budget.
- D. Financial Advisory Committee – Committee Chair John Green.
  1. March 2024 Financial Report. The financial figures were reviewed, and no concerns were found.
  2. FY2024-25 Budget Planning.
    - a. The DRAFT Budget was reviewed and will be presented for adoption at the Board of Director meeting May 22<sup>nd</sup>, 2024.
    - b. The proposed 10% rate increase for Residential and Commercial customers will be presented at the Public Hearing on Wednesday, May 22<sup>nd</sup>, 2024.
  3. Debt Ratio. Discussed establishing a process to ensure the District’s Debt Ratio remains above 130%.
    - Motion to have the District Manager notify the Board when the Debt Ratio falls below 130% by adding the topic to the following month’s Board of Directors agenda for discussion.  
 Moved: Ed Storey      2<sup>nd</sup>: George Orndorff      Approved: 5/0      Abstain: Chair
3. Call to the Public – Chair, Eric Sullwold. No comments.
4. Announcements – Chair, Eric Sullwold.
  - A. The next Strategy Committee meeting is tentatively scheduled for May 8<sup>th</sup>, 9:00AM.
  - B. The next Advisory Committee meetings are scheduled for Monday, May 20<sup>th</sup>, 2024. The Technical Advisory Committee meeting begins at 8:00AM followed by the Financial Advisory Committee meetings.
  - C. The Public Hearing is scheduled for Wednesday, May 22<sup>nd</sup>, 2024, at 9:00AM regarding a proposed 10% rate increase for Residential and Commercial customers.
  - D. The next Board of Directors meeting is scheduled for Wednesday, May 22<sup>nd</sup>, 2024, immediately following the Public Hearing.
5. Adjournment
  - Motion to adjourn the meeting.  
 Move: Bob Hedden      2nd: Hart Krumrine      Approved: 5/0      Abstain: Chair

The meeting was adjourned at 10:14AM.

Minutes approved May 22<sup>nd</sup>, 2024