

**GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
Wednesday, June 26th, 2024**

Board Directors Present:	Eric Sullwold Robert (Bob) Hedden Edwin (Ed) Storey	Joseph (Hart) Krumrine George (Doctor) Orndorff Darlene (Dar) Hollingsworth
Board Directors Absent	John Green	
District Staff Present:	Dara Duffy	
Public Present:	Mike Cochran Karen Thornton	Pat Carlstad Tom Berezny
Clerk of the Board:	Luis Rodriguez	

1. Call to Order and Roll Call – Chair, Eric Sullwold
 - A. The meeting was called to order at 9:00AM by Chair, Eric Sullwold. Roll call was taken, and a quorum was announced with six (6) Board members present.
 - B. Approval of May 22nd, 2024, Board Meeting Minutes.
 - Motion to approve the May 22nd, 2024, Board Meeting Minutes.
 Moved: George Orndorff 2nd: Ed Storey Approved: 5/0 Abstain: Chair
 - C. Approval of May 22nd, 2024, Public Hearing Minutes.
 - Motion to approve the May 22nd, 2024, Public Hearing Minutes
 Moved: Hart Krumrine 2nd: George Orndorff Approved: 5/0 Abstain: Chair
2. General Business
 - A. Operations Report – District Manager, Dara Duffy
 1. Monthly Operations Report
 - a. Calle Tres Booster station upgrade is nearing completion. The SCADA programming will occur in July, but the invoice will be dated for this fiscal year.
 - b. Debt Ratio coverage is at 150%.
 - c. Current Capital Budget. The current FY Capital Budget was compared with the Year-to-Date (YTD) Actuals. No concerns were found.
 2. Monthly Task List
 - a. New well site study. The DM viewed/evaluated 4 locations on San Ignacio golf course property. The District requires a face-to-face meeting with Morgan North prior to moving forward.
 - b. Modeling for south of the Escondido Wash. Received signed contract from Riley Engineering for project completion.
 - c. Conversion to full page billing. The format template requires additional minor changes prior to outsourcing the bill printing/mailing.
 - d. Upgrading of San Ignacio golf course well. WLB plans to submit bid packets for the upgrade by the end of July 2024.
 - B. Technical Advisory Committee – Chair, Bob Hedden.
 1. FlexNet Project update.
 - a. The expectation is the remaining meters and MXUs will be received by the end of June 2024.
 2. Calle Tres Booster Station update. The Chair visited the booster station and mentioned how nice it looks as it nears completion. The Chair suggests standardizing the look at every District well site/booster station to provide a positive, professional image of the District to its customers and the public.
 3. Canoa Ranch residential development update.

- a. The timeline for the 27 South development is still unknown. This is due to multiple factors including wastewater issues and the current housing market. The timeline for the development south of the Escondido Wash is still unknown.
- b. San Ignacio golf course well conversion to a potable water well. Refer to the Monthly Task List: 2.A.2.d.
- D. Financial Advisory Committee – Chair, John Green
 - a. May 2024 Financial Report. The financial figures were reviewed, and no concerns were found. The June Financial Reports will be distributed in the latter part of July in preparation for the FY2023-24 Financial Audit.
 - b. FY2023-24 Budget. The FY2023-24 Budget was reviewed and no concerns were found.
- E. Administrative - Chair, Eric Sullwold
 - a. Discussion and possible motion to suspend Board of Directors and committee meetings for July and August 2024.
- Motion to suspend the Board of Directors and committee meetings for July and August 2024.
 Moved: Dar Hollingsworth 2nd: George Orndorff Approved: 5/0 Abstain: Chair
 - b. Monthly GVWD informational sessions. Directors were asked to submit topics which he/she wishes to learn more about. The DM will then prepare brief informational sessions to present at Board of Director meetings beginning in September 2024.
 - c. Resignation of Director, Bob Hedden. The Chair recognized Bob Hedden for 22 years of dedicated service to GVWD.
 - d. Discussion and possible motion to adopt Resolution 2024-003 acknowledging Robert (Bob) Hedden for his twenty-two (22) years of voluntary service to the Green Valley Domestic Water Improvement District.
- Motion to adopt Resolution 2024-003 to acknowledge Robert (Bob) Hedden for his twenty-two (22) years of voluntary service to the Green Valley Domestic Water Improvement District.
 Moved: Dar Hollingsworth 2nd: George Orndorff Approved: 4/0 Abstain: Chair and Bob Hedden
- 3. Call to the Public – Chair, Eric Sullwold. No Comments.
- 4. Announcements – Clerk of the Board, Luis Rodriguez
 - A. Director positions – Update. Effective January 2025 there will be three (3) Board of Director positions open. Two (2) candidates have submitted their nomination packets to the County for the November 5th Pima County General Election. The deadline for submittal is July 08th.
 - B. The next Advisory Committee meetings are scheduled for Monday, September 23rd, 2024. The Technical Advisory Committee meeting begins at 8:00AM immediately followed by the Financial Advisory Committee meeting.
 - C. The next Board of Directors meeting is scheduled for Wednesday, September 25th, 2024.
- 4. Adjournment
- Motion to adjourn the meeting.
 Move: Dar Hollingsworth 2nd: George Orndorff Approved: 5/0 Abstain: Chair
 The meeting was adjourned at 10:06AM

Minutes approved September 25th, 2024.