

GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
Wednesday, October 23rd, 2024

Board Directors Present:	Eric Sullwold	Joseph (Hart) Krumrine
	John Green	Darlene (Dar) Hollingsworth
	Edwin (Ed) Storey	Lee Lemas
	George (Doctor) Orndorff via video	

Board Directors Absent

District Staff Present:	Dara Duffy	Lora Burruel
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Public Present:	None
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Clerk of the Board:	Luis Rodriguez
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1. Call to Order and Roll Call – Chair, Eric Sullwold
 - A. The meeting was called to order at 9:04AM by Chair, Eric Sullwold. Roll call was taken, and a quorum was announced with seven (7) Board members present.
 - B. Approval of September 25th, 2024, Board Meeting Minutes.
- Motion to approve the September 25th, 2024, Board Meeting Minutes.
Moved: Ed Storey 2nd: Hart Krumrine Approved: 6/0 Abstain: Chair
2. General Business
 - A. Administrative – Chair, Eric Sullwold
 1. Board of Directors meeting agenda realignment
 - a. The realignment of the Board meeting agenda was reviewed and will take effect with the November Board meeting.
 2. Operations Report – District Manager, Dara Duffy
 - a. Project Report
 - i. In a continuing effort to provide a greater understanding of the District facilities Dara Duffy, the District Manager, led several tours for Directors and Board staff to get a firsthand look at how the District meets the needs of their customers.
 - ii. The Calle Tres Booster station rolling gate and locking receiver have been installed. The project is complete.
 - ii. Thirty-nine (39) meters had dead batteries. The battery is under warranty but is not replaceable in the field. Therefore, new meters have been purchased with a prorated refund to be returned to the District.
 - b. Financial Update. The September financials were presented and discussed. No concerns were found.
 - c. Questions regarding the Task List.
 - i. The Task List was discussed. No concerns were found.
 3. Technical Advisory Committee – Chair, Ed Storey
 - a. Riley Engineering representative, Gwen Woods attended the October 21st Technical committee meeting via Zoom. The draft report was presented, discussed, and accepted as presented. Riley Engineering will have the final version of the report available by the November 20th Board of Directors meeting.

4. Financial Advisory Committee – Chair, John Green
 - a. June 2024 Financial Report. The final version of the June 2024 Financial report was presented. The report was accepted as presented.
 - b. FY2023-24 Financial Audit Report update. The auditors will present their FY2023-24 fiscal year draft report at the November 18th, 2024, Financial committee meeting.
 - c. September 2024 Financial Report. The Committee and Business Operations Supervisor have completed the format revisions to the District’s financial report to align with audit reports.
5. Water Conservation Advisory Committee update – Chair, Lee Lemas. The Committee’s final version of the policies and procedures will be available to the public in May 2025.
3. Call to the Public – Chair, Eric Sullwold. No Comments.
4. Announcements – Clerk of the Board, Luis Rodriguez
 - A. The next Advisory Committee meetings are scheduled for Monday, November 18th, 2024. The Financial Advisory Committee meeting begins at 8:00AM immediately followed by the Technical Advisory Committee meeting.
 - B. The next Board of Directors meeting is scheduled for Wednesday, November 20th, 2024, at 9:00AM.
5. Adjournment
 - Motion to adjourn the meeting.
Move: Darlene Hollingsworth 2nd: George Orndorff Approved: 6/0 Abstain: Chair

The meeting was adjourned at 10:06AM.

Green Valley Domestic Water Improvement District