

Green Valley Domestic Water Improvement District
BOARD OF DIRECTORS
MEETING MINUTES
Wednesday, June 25th, 2025

Board Directors Present:	Eric Sullwold, Chair John Green Edwin (Ed) Storey - departed @10:28 AM Randal (Randy) Howard - departed @ 11:58 AM and returned @ 12:28 PM	Lee Lemas, Vice Chair George (Doctor) Orndorff Joseph (Hart) Krumrine
Board Directors Absent	None	
District Staff Present:	Dara Duffy, District Manager - departed 11:32 AM Mike Brady, Field Operations Supervisor - departed @ 10:30 AM Matt Perez, Accounting Specialist - departed @ 10:30 AM	
Public Present:	None	
Clerk of the Board:	Luis Rodriguez	

1. Call to Order and Roll Call – Chair, Eric Sullwold

The meeting was called to order at 9:09 AM by Chair of the Board Eric Sullwold. Roll call was taken and a quorum announced with six (6) Directors present.

- Motion to approve May 21, 2025, Public Hearing Minutes as presented.

Moved: George Orndorff 2nd: Lee Lemas Approved: 5/0 Abstain: Chair

- Motion to approve May 21, 2025, board of directors meeting Minutes as presented.

Moved: Ed Storey 2nd: Lee Lemas Approved: 5/0 Abstain: Chair

2. General Business

A. Administrative – Chair, Eric Sullwold

1. Discussion and possible motion to appoint Randy Howard to the board of directors.

- Motion to appoint Randy Howard to the Board of Directors.

Moved: Lee Lemas 2nd: Hart Krumrine Approved: 5/0 Abstain: Chair

2. Discussion and possible motion to suspend all regularly scheduled board of directors and standing committee meetings for July and August 2025. Emergency meetings excluded.

- Motion to suspend all regularly scheduled board of directors and standing committee meetings for July and August 2025, unless there is a need for an emergency meeting.

Moved: Lee Lemas 2nd: George Orndorff Approved: 6/0 Abstain: Chair

B. Operations Report - District Manager, Dara Duffy

1. Current Operations

a. Project Report.

- i. Auto dialer update. The manufacturer has provided a preloaded and tested SIM card. Also, an antenna will be installed on the existing pole atop the district office to improve signal strength from the tank site.
- ii. Meter change-outs for May were 149, with an additional 11 meters with dead batteries. The project will be completed by December 2025.
- iii. The current debt ratio is 153%.
- iv. Development of the district dashboard continues. The initial version will be a Microsoft Office Excel spreadsheet.
- v. Pima County Wastewater billing will start with the June 26th, 2025, billing.

- b. Financials update. May financials were presented and discussed. The unauthorized transfer of funds from LGIP Pool 5 was discussed, specifically the State's continued lack of providing an explanation. The board requests that the District Manager increase the pressure on the State for a response.

- c. Questions regarding the Task List.
 - i. Completed employee evaluation forms. One-on-one evaluations will be conducted next week.
 - ii. Update of current cybersecurity practices. The vendor has quoted the price to upgrade to Microsoft Windows 11. The DM and Business Operations Supervisor will follow up with Steve Hatch. The software purchase is planned for July 2025.
 - d. 2025 State of the District Report. The Chair requested that all Directors review the report offline. The report will be posted on the website and recorded with the meeting minutes.
- C. Technical Advisory Committee –Chair, Ed Storey
- a. FlexNet update. 784 meters are currently not being read by the antenna. 668 of which are the old-style meters, which have yet to be replaced with iPERL meters. The remaining 116 meters require troubleshooting to rectify the problem. All residential customers will have the iPERL meters installed by December 2025.
 - b. Bureau of Reclamation update. The committee chair has received a copy of the executive report on the Lower Santa Cruz River Basin Study. The chair will review the report over the summer hiatus and provide a summary for the September 22, 2025, Technical Committee meeting. The committee chair will notify the board immediately if any major findings are identified.
- D. Financial Advisory Committee – Chair, John Green
- a. May 2025 Financial statements. The financial statements were presented. Revenues are favorable mainly due to dry, hot, and windy weather conditions.
 - b. Investment Opportunities Policy update. The revised policy was presented, which provides the district with additional investment options, including Exchange Traded Funds (ETF) Bond Fund.
- Motion to adopt the revised Investment Opportunities Policy as corrected to include the original and revised policy dates.
 Moved: George Orndorff 2nd: Lee Lemas Approved: 6/0 Abstain: Chair
 - 3. Call to the Public – Chair, Eric Sullwold. No comments.
 - 4. Temporary meeting break. The meeting was paused at 10:30 AM and resumed at 10:46 AM.
 - 5. Executive Session – Chair Eric Sullwold
 - Motion to enter an Executive session to discuss confidential records and personnel matters.
 Moved: Lee Lemas 2nd: Hart Krumrine Approved: 6/0 Abstain: Chair
 - A. The Board entered the Executive session at 10:47 AM and returned to the regular board of directors meeting at 12:51 PM. No vote or action was taken.
 - 6. Announcements – Clerk of the Board, Luis Rodriguez
 - A. The next Advisory Committee meetings are scheduled for Monday, September 22, 2025. The Technical Advisory Committee meeting begins at 8:00 AM, immediately followed by the Financial Advisory Committee.
 - B. The next board of directors meeting is scheduled for Wednesday, September 24, 2025, at 9:00 AM.
 - 7. Adjournment
 - Motion to adjourn the meeting.
 Move: George Orndorff 2nd: Hart Krumrine Approved: 5/0 Abstain: Chair

The meeting was adjourned at 12:54 AM.

Minutes to be approved at the Board of Directors Special Meeting, September 9, 2025