

**Green Valley Domestic Water Improvement District**  
**BOARD OF DIRECTORS**  
**MEETING MINUTES**  
**Wednesday, November 19, 2025**

Board Directors Present:	Eric Sullwold, Chair	Edwin (Ed) Storey
	John Green	George (Doctor) Orndorff
	Joseph (Hart) Krumrine	Randall (Randy) Howard. Arrives @ 9:16 AM
Board Directors Absent:	Lee Lemas, Vice Chair	
District Staff Present:	Pat Carlstadt, Interim District Manager Mike Brady, Field Operations Supervisor. Departed @ 10:49 AM Olvia Santiago, Temporary employee of Robert Half Hiring Solutions	
Public Present:	Richard Ricksecker. Departed 10:49 AM	
Clerk of the Board:	Luis Rodriguez	

**1. Call to Order and Roll Call – Chair, Eric Sullwold**

The meeting was called to order at 9:00 AM by Chair of the Board Eric Sullwold. Roll call was taken and a quorum announced with five (5) directors present.

- Motion to approve October 22, 2025, Board of Directors Meeting Minutes as presented.  
Moved: Hart Krumrine      2<sup>nd</sup>: George Orndorff      Approved: 4/0      Abstain: None

**2. General Business**

**A. Administrative – Board Chair, Eric Sullwold**

- Advisory committee membership update. Details surrounding advisory committees were discussed, including composition, goals, recruiting efforts, and meeting dates. The Chair stressed the importance of providing detailed meeting minutes.

Randy Howard arrives at 9:16 AM.

- Capital expense review. The board discussed the district's plan to purchase one (1) replacement service truck.
- Motion to authorize the purchase of a replacement service truck.  
Moved: Randy Howard      2<sup>nd</sup>: George Orndorff      Approved: 4/1      Abstain: None

**B. Technical Advisory Committee**

- Well #2 repair update. Repairs are complete. Additional reinforcement was added to the wall.
- Status of meter change-out. The targeted completion date for meter replacements is the end of February 2026.
- Timing of southern expansion. The Fairfield build-out project (27 South) may be slower than initially anticipated, whereas the project further south is proceeding. A meeting with WLB, the engineering firm for both projects, will be scheduled for December 2025.
- Proposal to revamp the technical advisory committee. The chair presented the proposal to revamp the technical committee, as outlined in Technical Committee Proposal revision 4, to include its composition, goals, and to schedule meetings for the 2nd Friday of each month.
- Motion to approve the revamping of the Technical Advisory Committee as presented in the "Technical Committee Proposal revision 4".

Moved: Ed Storey

2<sup>nd</sup>: George Orndorff

Approved: 4/1 Abstain: Chair

### C. Financial Advisory Committee

- a. The FY2024-2025 audit update. The Keegan, Linscott & Associates forensic audit report will be presented at the December 2025 committee meeting, as the fiscal year books are now current. Upon completion of the forensic audit report, the district will have the financial reports audited by an independent outside firm.
- b. The interim DM has provided the chair with a cash statement as of November 14, 2025. A significant cash outflow occurred due to 3 months of back payments made to the Pima County Sewer Department.
- c. The year-to-date fees incurred in addressing the current fraud and embezzlement issue are approximately \$272K. The chair reminded the committee and district staff to remain vigilant in utilizing the professional contracted services.

D. Personnel Advisory Committee. Ad-Hoc District Manager Recruitment Committee update. The committee is currently conducting interviews. The consensus was made to continue running the DM job advertisement and conducting interviews as candidates are identified.

3. Call to the public. Board Chair, Eric Sullwold. Richard Ricksecker advised the attendees to refer to him as Richard.
4. Executive Session – Chair Eric Sullwold

#### 4. Executive Session – Chair Eric Sullwold

- Motion to enter executive session to discuss Sales Tax legal issues and legal issues within accounting.

Moved: John Green      2<sup>nd</sup>: Randy Howard      Approved: 5/0      Abstain: Chair

- A. The Board entered Executive session at 10:35 AM. Under A.R.S. §38-431.03.B and C, all information from the executive session is to remain confidential. The public is not allowed to attend this portion of the meeting.
- B. No vote or action was taken while in executive session.
- C. The regular Board of Directors meeting was reconvened at 11:37 AM.

## 5. Discussion and possible motions based on recommendations from the executive session.

- Motion to stop collecting Sales Tax from our customers as presented in the “Green Valley Water District Resolution”, dated November 19, 2025, which states, Douglas S. John, Senior Partner, Frazer Ryan Goldberg & Associates, has determined that our water district is exempt from collecting and paying Arizona Transaction Privilege Tax (Sales Tax) and has advised the Arizona Department of Revenue of our legal basis for this position. Therefore, effective with the December billing cycle, the district will stop collecting Sales Tax from our customers and sending these funds to the State. In addition, any and all past collected Sales Tax funds not paid to the state shall not be a liability of the district to the state or to others.

Moved: John Green

2<sup>nd</sup>: Randy Howard

Approved: 5/0 Abstain: Chair

## 6. Announcements – Clerk of the Board, Luis Rodriguez

- A. The next Technical Advisory Committee meeting is scheduled for Friday, December 12, 2025, at 8:00 AM at the GWWD conference room.
- B. The next Financial Advisory Committee meeting is scheduled for Thursday, December 12, 2025, at 9:00 AM.
- C. The next Personnel Advisory Committee meeting is scheduled for Friday, December 05, 2025, at 1:00 PM.
- D. The next Board of Directors meeting is scheduled for Wednesday, December 17, 2025, at 9:00 AM.

7. Adjournment.

- Motion to adjourn the meeting.

Moved: Hart Krumrine      2<sup>nd</sup>: Ed Storey

Approved: 5/0    Abstain: Chair

The meeting was adjourned at 11:46 AM.

Green Valley Water Domestic Water Improvement District