

Green Valley Domestic Water Improvement District
BOARD OF DIRECTORS
SPECIAL MEETING & EXECUTIVE SESSION
NOTICE AND AGENDA

Pursuant to Arizona Revised Statutes A.R.S. § 38-431.02, notice is hereby given to the customers of the Green Valley Domestic Water Improvement District and the general public that a Board of Directors Emergency meeting will be held, which is open to the public. Pursuant to Arizona Revised Statutes A.R.S. § 38-431.03(A)(3), the Board of Directors may vote to enter an Executive Session at any time during this meeting.

Board of Directors
Special Meeting
Tuesday, December 30, 2025, at 8:45 AM
at the Green Valley Water District Conference Room
3200 S. Camino Del Sol, Green Valley, AZ

The Board of Directors' special meeting will immediately enter executive session immediately after agenda item #2, General Business. Per state statutes, the public is not allowed to attend the executive session portion of the meeting.

The meeting agenda is as follows:

1. Call to Order and Roll Call – Chair of the Board, Eric Sullwold
2. General Business – Chair, Eric Sullwold
- Discussion and possible motion to adopt Resolution 2025-005 authorizing the acquisition of a Wells Fargo Visa credit card.
3. Executive Session – Chair, Eric Sullwold
Under A.R.S. § 38-431.03(A)(1), an Executive Session will be held to conduct District Manager position interviews. Under A.R.S. §38-431.03(C), all information from the Executive session is to remain confidential. The general public is not allowed to attend this portion of the meeting.
4. Reconvene the emergency Board of Directors meeting.
- Discussion and possible motions as a result of recommendations from the executive session.
5. Adjournment

Green Valley Domestic Water Improvement District

Persons with a disability may request a reasonable accommodation by contacting GVWD at (520) 625-9112, M-F 7:00 AM – 4:00 PM. Please submit the request a minimum of one (1) business day prior to the meeting to facilitate the accommodation. The meeting location is ADA compliant.

**Green Valley Domestic Water Improvement District
BOARD OF DIRECTORS
SPECIAL MEETING MINUTES
Tuesday, December 30, 2025
Conducted at the Green Valley Water District Conference Room**

Board Directors Present:	Eric Sullwold, Chair John Green Joseph (Hart) Krumrine	Lee Lemas, Vice Chair Edwin (Ed) Storey Randall (Randy) Howard
Board Directors Absent:	George (Doctor) Orndorff	
District Staff Present:	Pat Carlstadt, Interim District Manager	
Counselors Present:	Lola Cakes, Founder & CEO, Effortless HR	
Public Present:	None	
Clerk of the Board:	Absent	

Per A.R.S. §§ 38-431.03.B and 38-431.03.C, all information from the executive session is to remain confidential. The public is not allowed to attend this portion of the meeting.

1. Call to Order and Roll Call – Chair, Eric Sullwold
2. The meeting was called to order at 9:00 AM by Chair of the Board Eric Sullwold. Roll call was taken and a quorum announced with six (6) directors present.
3. Executive Session – Chair, Eric Sullwold
Under A.R.S. § 38-431.03(A)(1), an Executive Session was held for an interview for the District Manager position.
 - Motion to enter executive session.
Moved; Randy Howard 2nd: Ed Storey Approved: 5/0 Abstain; Chair
 - A. The Board entered executive session at 9:06 AM.
 - B. No vote or action was taken while in executive session.
4. The Special Board of Directors meeting was reconvened at 11:10 AM. A discussion was pursued regarding the District Manager interview and job description.
 - Motion to adopt Resolution 2025-005 authorizing the opening of a Visa credit card account with Western Alliance Bank.
Moved: John Green 2nd: Lee Lemas Approved: 5/0 Abstain: Chair
5. Announcements – Chair, Eric Sullwold
 - A. A Special Board of Directors meeting and executive session is scheduled for 8:00 AM, Friday, December 02, 2026.
6. Adjournment
 - Motion to adjourn the meeting.
Moved: Ed Storey 2nd: Randy Howard Approved: 6/0 Abstain: Chair

The meeting was adjourned at 11:22 AM.

Posted January 28, 2026

Green Valley Domestic Water Improvement District
BOARD OF DIRECTORS
MEETING NOTICE AND AGENDA

Pursuant to Arizona Revised Statutes A.R.S. § 38-431.02, notice is hereby given to the customers of the Green Valley Domestic Water Improvement District and the general public that a Board of Directors meeting will be held, which is open to the public. Pursuant to Arizona Revised Statutes A.R.S. § 38-431.03(A)(3), the Board of Directors may vote to enter an Executive Session at any time during this meeting.

Board of Directors Meeting
Wednesday, December 17, 2025, at 9:00 am
at the Green Valley Water District Conference Room
3200 S. Camino Del Sol, Green Valley, AZ

You are invited to attend in person or remotely via Zoom video conferencing. To access this meeting remotely, please email the Clerk of the Board at Clerk@gvwaterdistrict.com at least one (1) business day in advance to request an invitation.

The meeting agenda is as follows:

1. Call to Order and Roll Call – Chair of the Board, Eric Sullwold
- Motion to approve the November 19, 2025, Board of Directors Meeting Minutes as presented
2. Executive session – Chair, Eric Sullwold
Pursuant to A.R.S. §38-431.03.B, all information from the executive session is to remain confidential. The public is not permitted to attend this portion of the meeting.
 - A. Pursuant to A.R.S. §38-431.03.A(1) and A.(4), an executive session will convene to
 1. Review of the Draft Audit Report from the forensic accountant
 2. Personnel Committee district manager recruitment report and discussion
3. Announcement of a Special Board of Directors meeting and executive session for 9:00 AM, December 30, 2025.
4. General Business
 - A. Financial Advisory Committee
 1. Welcome new member, April Boysen
 2. Introduction of Olvia Santiago
 3. July and August 2025 Monthly Financial Reports
 4. Update of Embezzlement Loss Professional Fees
 5. Sales Tax suspension
 6. Finance Committee Goals and Projects
 - B. Technical Advisory Committee
 1. Future Meeting Dates & Times
 2. Line Extension Agreement Status
 - a. 27 South
 - b. Santa Rita Highlands
 3. Design Input from WLB on southern expansion
 4. Regular Operating Issues
 - a. Arsenic, Chlorine, Meter Changeout
 5. Plans for San Ignacio Well Upgrade to potable water

- C. Administrative – Board Chair, Eric Sullwold
 - 1. 2025 Public Meeting Calendar
 - Discussion and possible motion to adopt 2025 Public Meeting Calendar
 - 2. Election for the 2025 Board of Directors Officers
 - Discussion and possible motion to elect the 2026 Board of Directors Chair and Vice Chair
 - 3. Announcement of upcoming public meetings on Sales Tax
- 5. Call to the Public – Chair, Eric Sullwold

At this time, any member of the public may address the Board of Directors on any issue. If you wish to comment, complete and submit a speaker card to the Clerk of the Board. Please keep your comments concise and limited to no more than three (3) minutes. Pursuant to Arizona Revised Statute A.R.S. §38-431.01(H), members of the Board may not discuss or act on any item that is not specifically listed on this agenda. Therefore, the action taken by the Board will be limited to directing staff to review the matter, scheduling the matter for a future Board of Directors meeting, or responding to statements made by the speaker.
- 6. Announcements – Clerk of the Board, Luis Rodriguez
 - A. Committee Meetings
 - 1. The Technical Advisory Committee meeting is scheduled for 8:00 AM, Friday, January 16, 2026.
 - 2. The Personnel Advisory Committee meeting is scheduled for 9:00 AM, Friday, January 16, 2026.
 - 3. The Financial Advisory Committee meeting is scheduled for 9:00 AM, January 22, 2026.
 - B. Board of Directors Meetings
 - 1. The Board of Directors meeting is scheduled for 9:00 AM, Wednesday, January 28, 2026.
 - 2. A Special Board of Directors meeting and executive session is scheduled for 9:00 AM, Tuesday, December 30, 2025.
- 7. Adjournment

The order of the agenda may be altered or changed by the Board of Directors. Any additional documents circulated to the Board of Directors related to agenda items may be requested by contacting the Clerk of the Board during normal business hours, 7:00 AM to 4:00 PM, Monday–Friday at (520) 625-9112 or clerk@gvwaterdistrict.com.

Green Valley Domestic Water Improvement District

By: 
Luis Rodriguez, Clerk of the Board

Posted: December 12, 2025, at 3:00 PM.

Persons with a disability may request a reasonable accommodation by contacting GVWD at (520) 625-9112, M-F 7:00 AM – 4:00 PM. Please submit the request a minimum of one (1) business day before the meeting to facilitate the accommodation. The meeting location is ADA-compliant.

3. Executive Session – Chair Eric Sullwold.
A.R.S. §38-431.03.(B) and (C) require that all information from the executive session remain confidential. The public is not allowed to attend this portion of the meeting.
 - Motion to enter executive session
Moved: Randy Howard 2nd: Lee Lemas Approved: 5/0 Abstain: Chair
 - A. The Board entered Executive session at 9:07 AM.
In accordance with A.R.S. §38-431.03.A(1) and A(4), the board entered executive session to
 1. Review the draft report from the forensic accountant.
 2. Personnel Committee’s district manager recruitment report and discussion.
Lydia Hunter, Olvia Santiago, and Sean Tanner depart at 10:25 AM.
 - B. No vote or action was taken while in executive session.
 - C. The regular Board of Directors meeting was reconvened at 11:33 AM.
4. Announcement of a Special Board of Directors meeting – Chair, Eric Sullwold. A board meeting and executive session are scheduled for Tuesday, December 30, 2025, at 8:45 AM.
2. General Business (continuation of agenda topic 2.)
 - A. Financial Advisory Committee
 1. Announced the addition of finance committee member, April Boysen.
 2. Introduced new district employee, Olvia Santiago, Full-Charge Bookkeeper.
 3. July and August 2025 Monthly Financial Reports were presented.
 - a. The report format is directly from the Sage accounting system, making the format different from the previous monthly reports. The format of the reports will improve as Olvia Santiago becomes more familiar with the Sage system.
 - b. Water sales variance is positive, and most expenses are tracking the budget except professional expenses related to the fraud investigation.
 4. Update of Embezzlement Loss Professional Fees. The current expenses were presented. The chair reminded the board and district staff to remain vigilant in utilizing the professional contracted services.
 5. Finance Committee Goals and Projects. The committee chair presented the Finance Committee's Goals for FY 2026. One goal is to carefully review the balance sheet assets of Goodwill and Water Supply Recharge. The committee desires to ascertain whether these assets are of value or should be written down or written off.
 - C. Administrative – Board Chair, Eric Sullwold
 1. Approval of November 19, 2025, Board Meeting Minutes
 - Motion to approve November 19, 2025, Board of Directors Meeting Minutes as presented.
Moved: John Green 2nd: Lee Lemas Approved: 4/0 Abstain: Chair
 2. Approval of 2025 Public Meeting Calendar
 - Discussion and possible motion to adopt the 2026 Public Meeting Calendar as presented.
Moved: John Green 2nd: Randy Howard Approved: 4/0 Abstain: Chair
 - Motion to revise the original motion to include the personnel committee as a standing committee, to meet immediately following the adjournment of the 8:00 AM Technical Advisory Committee meetings.
Moved: Lee Lemas 2nd: Hart Krumrine Approved: 4/0 Abstain: Chair
 3. Election of 2026 Board of Directors’ Officers
 - Discussion and possible motion to elect Eric Sullwold as 2026 Board of Directors Chair.
Moved: Randy Howard 2nd: John Green Approved: 4/0 Abstain: Chair
 - Discussion and possible motion to elect Lee Lemas as 2026 Board of Directors Vice Chair.
Moved: John Green 2nd: Hart Krumrine Approved: 4/0 Abstain: Vice Chair
 4. Public meetings on Sales Tax have been postponed indefinitely.

5. Call to the Public – Chair, Eric Sullwold. No comments.
6. Announcements – Clerk of the Board, Luis Rodriguez
 - A. Committee Meetings
 1. The Technical Advisory Committee meeting is scheduled for Friday, January 16, 2026, at 8:00 AM
 2. The Personnel Advisory Committee meeting is scheduled for Friday, January 16, 2026, immediately following the adjournment of the 8:00 AM Technical Advisory Committee meeting.
 3. The Financial Advisory Committee meeting is scheduled for Thursday, January 22, 2026, at 9:00 AM
 - B. Board of Directors Meetings
 1. The Board of Directors meeting is scheduled for Wednesday, January 28, 2026, at 9:00 AM.
 2. A Special Board of Directors meeting and executive session is scheduled for 8:45 AM, Tuesday, December 30, 2025.
7. Adjournment
 - Motion to adjourn the meeting.
Moved: Randy Howard 2nd: John Green Approved: 4/0 Abstain: Chair

The meeting was adjourned at 12:39 PM.

Posted January 28, 2026

Green Valley Domestic Water Improvement District
BOARD OF DIRECTORS
MEETING NOTICE AND AGENDA

Pursuant to Arizona Revised Statutes A.R.S. § 38-431.02, notice is hereby given to the customers of the Green Valley Domestic Water Improvement District and the general public that a Board of Directors meeting will be held, which is open to the public. Pursuant to Arizona Revised Statutes A.R.S. § 38-431.03(A)(3), the Board of Directors may vote to enter an Executive Session at any time during this meeting.

Board of Directors Meeting
Wednesday, November 19, 2025, at 9:00 am
at the Green Valley Water District Conference Room
3200 S. Camino Del Sol, Green Valley, AZ

You are invited to attend in person or remotely via Zoom video conferencing. To access this meeting remotely, please email the Clerk of the Board at Clerk@gvwaterdistrict.com at least one (1) business day in advance to request an invitation.

The meeting agenda is as follows:

1. Call to Order and Roll Call – Chair of the Board, Eric Sullwold
- Motion to approve October 22, 2025, Board of Directors Meeting Minutes
2. General Business
 - A. Administrative – Board Chair, Eric Sullwold
 1. Advisory committees’ membership update
 - B. Technical Advisory Committee
 1. Well #2 repair progress
 2. Status of meter changeout
 3. Timing of southern expansion
 4. Proposal to revamp the technical advisory committee
 - C. Financial Advisory Committee
 1. Financial update
 2. Capital expense review
 - D. Personnel Advisory Committee
 1. Ad-Hoc District Manager Recruitment Committee update
3. Call to the Public – Chair, Eric Sullwold

At this time, any member of the public may address the Board of Directors on any issue. If you wish to comment, complete and submit a speaker card to the Clerk of the Board. Please keep your comments concise and limited to no more than three (3) minutes. Pursuant to Arizona Revised Statute A.R.S. §38-431.01(H), members of the Board may not discuss or act on any item that is not specifically listed on this agenda. Therefore, the action taken by the Board will be limited to directing staff to review the matter, scheduling the matter for a future Board of Directors meeting, or responding to statements made by the speaker.
4. Executive session – Chair, Eric Sullwold

Pursuant to A.R.S. §38-431.03.B, all information from the executive session is to remain confidential. The public is not permitted to attend this portion of the meeting.

 - A. Pursuant to A.R.S. § 38-431.03.A(2), an executive session will be convened to discuss

1. The district's civil case
2. Legal issues within accounting

5. Announcements – Clerk of the Board, Luis Rodriguez
 - A. Distribution of draft 2026 Public Meeting Calendar
 - B. The next Advisory Committee meetings are scheduled for Monday, December 15, 2025. The Technical Advisory Committee meeting begins at 8:00 AM, immediately followed by the Financial Advisory Committee.
 - C. The next Board of Directors meeting is scheduled for Wednesday, December 17, 2025, at 9:00 AM.
6. Adjournment

The order of the agenda may be altered or changed by the Board of Directors. Any additional documents circulated to the Board of Directors related to agenda items may be requested by contacting the Clerk of the Board during normal business hours, 7:00 AM to 4:00 PM, Monday–Friday at (520) 625-9112 or clerk@gvwaterdistrict.com.

Green Valley Domestic Water Improvement District

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Moved: Ed Storey

2nd: George Orndorff

Approved: 4/1

Abstain: Chair

C. Financial Advisory Committee

- a. The FY2024-2025 audit update. The Keegan, Linscott & Associates forensic audit report will be presented at the December 2025 committee meeting, as the fiscal year books are now current. Upon completion of the forensic audit report, the district will have the financial reports audited by an independent outside firm.
- b. The interim DM has provided the chair with a cash statement as of November 14, 2025. A significant cash outflow occurred due to 3 months of back payments made to the Pima County Sewer Department.
- c. The year-to-date fees incurred in addressing the current fraud and embezzlement issue are approximately \$272K. The chair reminded the committee and district staff to remain vigilant in utilizing the professional contracted services.

D. Personnel Advisory Committee. Ad-Hoc District Manager Recruitment Committee update. The committee is currently conducting interviews. The consensus was made to continue running the DM job advertisement and conducting interviews as candidates are identified.

3. Call to the public. Board Chair, Eric Sullwold. Richard Ricksecker advised the attendees to refer to him as Richard.

4. Executive Session – Chair Eric Sullwold

- Motion to enter executive session to discuss Sales Tax legal issues and legal issues within accounting.

Moved: John Green

2nd: Randy Howard

Approved: 5/0

Abstain: Chair

A. The Board entered Executive session at 10:35 AM. Under A.R.S. §38-431.03.B and C, all information from the executive session is to remain confidential. The public is not allowed to attend this portion of the meeting.

B. No vote or action was taken while in executive session.

C. The regular Board of Directors meeting was reconvened at 11:37 AM.

5. Discussion and possible motions based on recommendations from the executive session.

- Motion to stop collecting Sales Tax from our customers as presented in the “Green Valley Water District Resolution”, dated November 19, 2025, which states, Douglas S. John, Senior Partner, Frazer Ryan Goldberg & Associates, has determined that our water district is exempt from collecting and paying Arizona Transaction Privilege Tax (Sales Tax) and has advised the Arizona Department of Revenue of our legal basis for this position. Therefore, effective with the December billing cycle, the district will stop collecting Sales Tax from our customers and sending these funds to the State. In addition, any and all past collected Sales Tax funds not paid to the state shall not be a liability of the district to the state or to others.

Moved: John Green

2nd: Randy Howard

Approved: 5/0

Abstain: Chair

6. Announcements – Clerk of the Board, Luis Rodriguez

A. The next Technical Advisory Committee meeting is scheduled for Friday, December 12, 2025, at 8:00 AM at the GVWD conference room.

B. The next Financial Advisory Committee meeting is scheduled for Thursday, December 12, 2025, at 9:00 AM.

C. The next Personnel Advisory Committee meeting is scheduled for Friday, December 05, 2025, at 1:00 PM.

D. The next Board of Directors meeting is scheduled for Wednesday, December 17, 2025, at 9:00 AM.

7. Adjournment.

- Motion to adjourn the meeting.

Moved: Hart Krumrine 2nd: Ed Storey

Approved: 5/0 Abstain: Chair

The meeting was adjourned at 11:46 AM.

Green Valley Water Domestic Water Improvement District

Green Valley Domestic Water Improvement District
BOARD OF DIRECTORS
MEETING NOTICE AND AGENDA

Pursuant to Arizona Revised Statutes A.R.S. § 38-431.02, notice is hereby given to the customers of the Green Valley Domestic Water Improvement District and the general public that a Board of Directors meeting will be held, which is open to the public. Pursuant to Arizona Revised Statutes A.R.S. § 38-431.03(A)(3), the Board of Directors may vote to enter an Executive Session at any time during this meeting.

Board of Directors Meeting
Wednesday, October 22, 2025, at 9:00 am
at the Green Valley Water District Conference Room
3200 S. Camino Del Sol, Green Valley, AZ

You are invited to attend the initial portion of the board meeting in person or remotely via Zoom. To access this meeting remotely, please email the Clerk of the Board Clerk@gvwaterdistrict.com a minimum of one (1) business day in advance to request an invitation.

The meeting agenda is as follows:

1. Call to Order and Roll Call – Chair of the Board, Eric Sullwold
- Motion to approve September 24, 2025, Board of Directors Meeting Minutes
2. General Business
 - A. Administrative – Board Chair, Eric Sullwold
 1. Introduce Shawna Hetz from the Mahoney Group to present the district's D&O insurance.
 2. New use of the side entry and exit to the meeting room.
 3. Membership on advisory committees.
 - a. Solicit new committee members
 - b. Limit the number of directors on all advisory committees to three.
 - Discussion and possible motion effective immediately to limit advisory committees to a maximum of three (3) directors, to include the committee chair.
 4. Update the Board on the events since the last Board meeting
 - B. Technical Advisory Committee
 1. Well #2 – Damage and Repair
 - C. Financial Advisory Committee
 1. Update on forensic accounting
 2. Update on financial staffing
 3. Update on Wastewater Billing
 - D. Personnel Advisory Committee
 1. Update on District Manager Recruitment
3. Call to the Public – Chair, Eric Sullwold

At this time, any member of the public may address the Board of Directors on any issue. Please keep your comments concise and limited to no more than three (3) minutes. If you wish to comment, complete and submit a speaker card to the Clerk of the Board. Pursuant to Arizona Revised Statute A.R.S. §38-431.01(H), members of the Board may not discuss or act on any item that is not specifically listed on this agenda. Therefore, the action taken by the Board will be limited to directing staff to review the matter, scheduling the matter for a future Board of Directors meeting, or responding to statements made by the speaker.

4. Announcements – Clerk of the Board, Luis Rodriguez
 - A. Distribution of 2026 Public Meeting Calendar Draft.
 - B. The next Advisory Committee meetings are scheduled for Monday, November 17, 2025. The Technical Advisory Committee meeting begins at 8:00 AM, immediately followed by the Financial Advisory Committee.
 - C. The next Board of Directors meeting is scheduled for Wednesday, November 19, 2025, at 9:00 AM.
5. Adjournment

The order of the agenda may be altered or changed by the Board of Directors. Any additional documents circulated to the Board of Directors related to agenda items may be requested by contacting the Clerk of the Board during normal business hours, 7:00 AM to 4:00 PM, Monday–Friday at (520) 625-9112 or clerk@gvwaterdistrict.com.

Green Valley Domestic Water Improvement District

Posted: October 20, 2025, at 9:00 AM.

Persons with a disability may request a reasonable accommodation by contacting GVWD at (520) 625-9112, M-F 7:00 AM – 4:00 PM. Please submit the request a minimum of one (1) business day before the meeting to facilitate the accommodation. The meeting location is ADA-compliant.

Green Valley Domestic Water Improvement District
BOARD OF DIRECTORS
MEETING MINUTES
Wednesday, October 22, 2025

Board Directors Present: Eric Sullwold, Chair Lee Lemas, Vice Chair. Arrived @ 10:00 AM.
 Edwin (Ed) Storey Joseph (Hart) Krumrine. Arrived @ 9:15 AM.
 Randall (Randy) Howard George (Doctor) Orndorff. Departed @ 10:45 AM.

Board Directors Absent: John Green

District Staff Present: Pat Carlstadt, Interim District Manager. Departed @ 10:49 AM
 Mike Brady, Field Operations Supervisor. Departed @ 10:49 AM

Counselors Present: Shawna Hetz, CIC, CISR, Account Manager, Commercial Lines, M&O Agencies, Inc., dba The Mahoney Group. Via Zoom departed @ 9:19 AM.
 Avree Linne, Professional Lines Specialist, M&O Agencies, Inc., dba The Mahoney Group. Via Zoom departed @ 9:19 AM
 Robert Garcia, Partner, Farhang and Medcoff Attorneys. Via Zoom arrived @ 10:47 AM and departed @ 10:54 AM.

Public Present: Richard Ricksecker. Departed @ 10:49 AM.

Clerk of the Board: Luis Rodriguez

1. Call to Order and Roll Call – Chair, Eric Sullwold

The meeting was called to order at 9:02 AM by Chair of the Board Eric Sullwold. Roll call was taken with a quorum announced with four (4) Directors present.

- Motion to approve September 24, 2025, Board of Directors Meeting Minutes as presented.

Moved: Ed Storey 2nd: George Orndorff Approved: 4/0 Abstain: None

2. General Business

A. Administrative – Board Chair, Eric Sullwold.

1. Opening Comments

a. Introduction of Shawna Hetz and Avree Linne of Mahoney Group to present the district's Directors & Officers (D&O) insurance policy. The Executive Summary of the policy was discussed, and copies were forwarded to the directors and the interim District Manager.

Director Hart Krumrine arrives at 9:15 AM.

b. Embezzlement legal proceedings update. Lead Detective Mike Wilson of the Pima County Sheriff's Department plans to submit the case to the Pima County Attorney's Office by November 24, 2025.

c. Embezzlement civil case proceedings update. The GVWD attorney has amended the lawsuit to include fraud.

Director Lee Lemas arrives at 10:00 AM.

d. Forensic Accounting update. The district has yet to reconcile its financial statements since May 2025. Financial statement adjustments entered for July, August, and September of 2024 must be removed for Sean Tanner of Kenan, Linscott & Associates, to determine FY 2024-25 adjustments. The draft report will be presented at the Board of Directors meeting on November 19, 2025. The interim DM plans to provide financial statements for July, August, and September 2025 at the Board of Directors meeting on November 19, 2025. The district's auditing firm will visit the week of October 27, 2025, to conduct a review of current auditing processes.

- e. Arizona Department of Revenue Sales Tax update. The GVWD Tax Attorney, Doug Johns of Frazer Ryan Goldberg & Arnold, LLP, discussed the need for district sales tax, aka Transaction Privilege Tax (TPT), from July 2017 to current. The district must collect the Super Fund Tax.
- f. Committee chairs are to provide agenda topics for the clerk by Thursday preceding the Monday committee meetings. Board and committee chairs, and the DM, are to provide board meeting agenda topics to the clerk at the conclusion of the Monday committee meetings.
- g. The GVWD attorney, Sarah Derrick, Partner, Farhang and Medcoff Attorneys, contacted Wells Fargo requesting reimbursement of fraudulent checks that Lora Burruel cashed. Wells Fargo's response indicated that they have no liability.
- Motion effective November 01, 2025, to limit committees to a maximum of three (3) directors, to include the committee chair.

Moved: Geroge Orndorff 2nd: Randy Howard Approved: 5/0 Abstain: Chair

2. Technical Advisory Committee – Chair, Ed Storey.
 - a. Well #2 Damage & Repair update. Damage to the exterior wall was presented and discussed. Future well-site design improvements were also discussed.
 - b. Pima County sewer installation update. The status of the new sewer line installation for southern expansion was discussed. The district has completed water line markings. Construction is not likely to begin until mid-2026.
3. Financial Advisory Committee – Committee member, Eric Sullwold, in the absence of the committee chair, John Green.
 - a. Forensic accounting update. Refer to Opening Comments 2.A.1.c.
 - b. Financial staffing update. On October 14, 2025, Mathew Perez, Accounting Specialist, resigned due to his military service. The district currently has two (2) full-time temporary accounting personnel to assist with reconciling financial statements for July, August, and September 2025.
 - c. Wastewater billing update. The interim district manager is working with Pima County Wastewater to address issues related to the district's role as the billing agent.
4. Personnel Advisory Committee – Chair, Hart Krumrine
 - a. Krumrine, Chair, reported that the Ad Hoc District Manager Recruitment Committee
 - i. Re-approved HR Effortless to conduct the District Manager search
 - ii. Revised the initial ad for the District Manager
 - iii. Put on hold the revision of the District Manager job description until the new DM is hired.
 - Motion to re-approve Effortless HR to conduct the District Manager search, approve the revised District Manager advertisement as presented, and authorize the Ad Hoc District Manager Recruitment Committee to immediately proceed with interviewing qualified candidates.

Moved: Hart Krumrine 2nd: Lee Lemas Approved: 5/0 Abstain: Chair

Director George Orndorff departs at 10:45 AM.

Pat Carlstadt, Mike Brady, and Richard Ricksecker depart at 10:52 AM.

Robert Garcia arrives at 10:47 AM.

3. Executive Session – Chair Eric Sullwold

Pursuant to A.R.S. § 38-431.03.A.3, an executive session will convene to consult legal advice with the district legal counsel and its agents regarding current litigation arising from fraud and embezzlement. Pursuant to A.R.S. §38-431.03.C, all information from the executive session is to remain confidential. The general public is not permitted to attend this portion of the meeting.

 - Motion to enter executive session to discuss current fraud and embezzlement litigation.

Moved: Lee Lemas 2nd: Ed Storey Approved: 4/0 Abstain: Chair

 - A. The Board entered Executive session at 10:50 AM.
Robert Garcia departs at 10:54 AM.
 - B. No vote or action was taken while in executive session.
 - C. The regular Board of Directors meeting was reconvened at 10:55 AM.

4. Announcements – Clerk of the Board, Luis Rodriguez
 - A. The next Advisory Committee meetings are scheduled for Monday, November 17, 2025. The Technical Advisory Committee meeting begins at 8:00 AM, immediately followed by the Financial and Personnel Advisory Committees.
 - B. The next Board of Directors meeting is scheduled for Wednesday, November 19, 2025, at 9:00 AM.
5. Adjournment
 - Motion to adjourn the meeting.
Moved: Hart Krumrine 2nd: Ed Storey Approved: 5/0 Abstain: Chair

The meeting was adjourned at 10:56 AM

Green Valley Domestic Water Improvement District

Green Valley Domestic Water Improvement District
BOARD OF DIRECTORS
MEETING NOTICE AND AGENDA

Pursuant to Arizona Revised Statutes A.R.S. § 38-431.02, notice is hereby given to the customers of the Green Valley Domestic Water Improvement District and the general public that a Board of Directors meeting will be held, which is open to the public. Pursuant to Arizona Revised Statutes A.R.S. § 38-431.03(A)(3), the Board of Directors may vote to enter an Executive Session at any time during this meeting.

Board of Directors Meeting
Wednesday, September 24, 2025, at 9:00 am
at the Green Valley Water District Conference Room
3200 S. Camino Del Sol, Green Valley, AZ

You are invited to attend the initial portion of the board meeting in person or remotely via Zoom. To access this meeting remotely, please email the Clerk of the Board Clerk@gvwaterdistrict.com a minimum of one (1) business day in advance to request an invitation.

The meeting agenda is as follows:

1. Call to Order and Roll Call – Chair of the Board, Eric Sullwold
 - Motion to approve June 25, 2025, Board of Directors Meeting Minutes
 - Motion to approve July 11, 2025, Special Board of Directors Meeting Minutes
 - Motion to approve July 24, 2025, Special Board of Directors Meeting Minutes
 - Motion to approve September 09, 2025, Special Board of Directors Meeting Minutes
2. General Business
 - A. Administrative – Board Chair, Eric Sullwold
 - Opening comments
 - B. Operations Report - District Manager, Dara Duffy
 1. Current Operations
 - a. Project Report
 - b. Financials update
 - c. Questions regarding the Task List
3. Call to the Public – Chair, Eric Sullwold

At this time, any member of the public may address the Board of Directors on any issue. Please keep your comments concise and limited to no more than three (3) minutes. If you wish to comment, complete and submit a speaker card to the Clerk of the Board. Pursuant to Arizona Revised Statute A.R.S. §38-431.01(H), members of the Board may not discuss or act on any item that is not specifically listed on this agenda. Therefore, the action taken by the Board will be limited to directing staff to review the matter, scheduling the matter for a future Board of Directors meeting, or responding to statements made by the speaker.
4. Executive session to discuss personnel matters and current litigation arising from fraud and embezzlement. – Chair, Eric Sullwold
 - A. Pursuant to A.R.S. § 38-431.03.A.1 and A.2, an executive session will be convened to discuss personnel matters and consult legal advice with the district legal counsel and its agents regarding current litigation arising from fraud and embezzlement. Pursuant to A.R.S. §38-431.03(C), all information from the executive session is to remain confidential. The general public is not permitted to attend this portion of the meeting.

- B. Reconvene the regular Board of Directors meeting
- Discussion and Possible Motions Based on Recommendations from the Executive Session
- 5. Announcements – Clerk of the Board, Luis Rodriguez
 - A. The next Advisory Committee meetings are scheduled for Monday, October 20, 2025. The Technical Advisory Committee meeting begins at 8:00 AM, immediately followed by the Financial Advisory Committee.
 - B. The next Board of Directors meeting is scheduled for Wednesday, October 22, 2025, at 9:00 AM.
- 6. Adjournment

The order of the agenda may be altered or changed by the Board of Directors. Any additional documents circulated to the Board of Directors related to agenda items may be requested by contacting the Clerk of the Board during normal business hours, 7:00 AM to 4:00 PM, Monday–Friday at (520) 625-9112 or clerk@gvwaterdistrict.com.

Green Valley Domestic Water Improvement District

Persons with a disability may request a reasonable accommodation by contacting GVWD at (520) 625-9112, M-F 7:00 AM – 4:00 PM. Please submit the request a minimum of one (1) business day before the meeting to facilitate the accommodation. The meeting location is ADA-compliant.

Green Valley Domestic Water Improvement District
BOARD OF DIRECTORS
MEETING MINUTES
Wednesday, September 24, 2025
Conducted at the Green Valley Water District Conference Room

Board Directors Present:	Eric Sullwold, Chair John Green Edwin (Ed) Storey Randall (Randy) Howard	Lee Lemas, Vice Chair George (Doctor) Orndorff Joseph (Hart) Krumrine
Board Directors Absent:	None	
District Staff Present:	Dara Duffy, District Manager - departed 12:07 PM Mike Brady, Field Ops Supervisor – arrived @ 11:43 AM and departed @ 12:14 PM Matthew (Matt) Perez, Accounting Specialist - departed @ 9:16 AM	
Counselors Present:	Robert Garcia, Partner, Farhang and Medcoff Attorneys via Microsoft Teams – departed @ 12:00 PM	
Public Present:	Patricia (Pat) Carlstad – departed @ 9:16 AM and returned @ 11:24 AM	
Clerk of the Board:	Luis Rodriguez	

1. Call to Order and Roll Call – Chair, Eric Sullwold

The meeting was called to order at 9:00 AM by Chair of the Board Eric Sullwold. Roll call was taken and a quorum announced with seven (7) Directors present.

- Motion to approve June 25, 2025, Board of Directors Meeting Minutes as presented.
Moved: George Orndorff 2nd: Ed Storey Approved: 6/0 Abstain: Chair
- Motion to approve July 11, 2025, Special Board of Directors Meeting Minutes as presented.
Moved: Randy Howard 2nd: Ed Storey Approved: 6/0 Abstain: Chair
- Motion to approve July 24, 2025, Special Board of Directors Meeting Minutes as presented.
Moved: Hart Krumrine 2nd: George Orndorff Approved: 6/0 Abstain: Chair
- Motion to approve September 09, 2025, Special Board of Directors Meeting Minutes as presented.
Moved: George Orndorff 2nd: Randy Howard Approved: 6/0 Abstain: Chair

2. General Business

A. Administrative – Chair, Eric Sullwold. No comment.

B. Operations Report - District Manager, Dara Duffy

1. Current Operations

a. Project Report.

- i. Meter changeouts for August were 39, with an additional 10 meters for dead batteries.
- ii. The sewer billing project is far more difficult than anticipated. The billing system required changes, and many customers were incorrectly billed, requiring adjustments.
- iii. Verified and corrected staff insurance coverages.
 - i. Verified and corrected staff insurance premium rates.
 - ii. A calendar listing all annual reports was presented and discussed. The DM will add monthly and quarterly reports.

b. Financials. September 2025 cash balances.

- i. The District Manager confirmed the September cash balances as presented were as of September 24th, as validated from each respective institution’s website today.

- Motion to retract the original motion to be replaced with effective immediately, the Personnel Committee will search for a new District Manager. The committee is authorized to hire the services of a human resources (HR) employment search firm, to be approved by the Board of Directors.

Moved: John Green 2nd: Lee Lemas Approved: 5/1 Abstain: Chair

8. Discussion and possible motion regarding a CPA firm for FY 2024-25 Financial Audit.

- Motion effective immediately, BeachFleischman is appointed as the Green Valley Water District’s auditors for the FY 2024-25 audit, according to their audit proposal dated September 23, 2025.

Moved: John Green 2nd: Ed Storey Approved: 6/0 Abstain: Chair

9. Announcements – Clerk of the Board, Luis Rodriguez

A. The next Advisory Committee meetings are scheduled for Monday, October 20, 2025. The Technical Advisory Committee meeting begins at 8:00 AM, immediately followed by the Financial Advisory Committee.

B. The next Board of Directors meeting is scheduled for Wednesday, October 22, 2025, at 9:00 AM.

10. Adjournment

- Motion to adjourn the meeting.

Move: Lee Lemas 2nd: Randy Howard Approved: 6/0 Abstain: Chair

The meeting adjourned at 12:24 PM

Green Valley Domestic Water Improvement District

BOARD OF DIRECTORS SPECIAL MEETING NOTICE AND AGENDA

Tuesday, September 09, 2025, at 9:00 AM

at the Green Valley Water District Conference Room

3200 S. Camino Del Sol, Green Valley, AZ

The meeting agenda is as follows:

1. **Call to Order and Roll Call** – Chair of the Board, Eric Sullwold
2. **Executive Session** – Chair, Eric Sullwold. In accordance with statutes § 38-431.03.A.1 (to discuss personnel matters of disciplinary action of a district employee regarding pending litigation), § 38-431.03.A.3 (consultation for legal advice with district legal counsel and its agents regarding pending litigation), and § 38-431.03.A.4 (consultation with the district's attorney regarding the public's position regarding pending litigation), an executive session will be conducted for the following:
 - A. Update on current litigation arising from fraud and embezzlement.

Per A.R.S. §38-431.03(C), all information from the executive session is to remain confidential.
This portion of the meeting is closed to the public.
3. **Reconvene the Board of Directors' Special Meeting**
- **Discussion and Possible Motion(s) Based on Recommendations from the Executive Session**
4. **Adjournment**

Green Valley Domestic Water Improvement District

Persons with a disability may request a reasonable accommodation by contacting GVWD at (520) 625-9112, M-F 7:00 AM – 4:00 PM. Please submit the request a minimum of one (1) business day prior to the meeting to facilitate the accommodation. The meeting location is ADA-compliant.

Revised – Added Agenda Items 5, 6, and 7
Green Valley Domestic Water Improvement District
BOARD OF DIRECTORS
EMERGENCY MEETING
NOTICE AND AGENDA

Pursuant to Arizona Revised Statutes A.R.S. § 38-431.02, notice is hereby given to the customers of the Green Valley Domestic Water Improvement District and the general public that a Board of Directors Emergency meeting will be held, which is open to the public. Pursuant to Arizona Revised Statutes A.R.S. § 38-431.03(A)(3), the Board of Directors may vote to enter an Executive Session at any time during this meeting.

Board of Directors
Emergency Meeting
Friday, July 24th, 2025, at 1:00 PM
at the Green Valley Water District Conference Room
3200 S. Camino Del Sol, Green Valley, AZ

You are invited to attend in person or remotely via Zoom. To access this meeting remotely, please email the Clerk of the Board at Clerk@gvwaterdistrict.com at least one (1) business day in advance to request an invitation.

The meeting agenda is as follows:

1. Call to Order and Roll Call – Chair of the Board, Eric Sullwold
2. Call to the Public – Chair, Eric Sullwold

At this time, any member of the public may address the Board of Directors on any issue. Please keep your comments concise and limited to no more than three (3) minutes. If you wish to comment, complete and submit a speaker card to the Clerk of the Board. Pursuant to Arizona Revised Statute A.R.S. §38-431.01(H), members of the Board may not discuss or act on any item that is not specifically listed on this agenda. Therefore, the action taken by the Board will be limited to directing staff to review the matter, scheduling it for a future Board of Directors meeting, or responding to statements made by the speaker.

3. Executive Session – Chair, Eric Sullwold

A. Under A.R.S. § 38-431.03 (A)(7), an Executive Session will be conducted to discuss district legal matters.

B. Under A.R.S. §38-431.03(C), all information from the Executive session is to remain confidential. The general public is not allowed to attend this portion of the meeting.

4. Reconvene the emergency Board of Directors meeting.

5. Discuss the Financial Advisory Committee Chair's Financial Way Forward.

6. Review the June Financials if possible

7. Discussion and possible motion to have the Vice Chair be a signatory on the checking accounts.

➤ Motion to have the Vice Chair be a signatory on checking accounts.

7. Adjournment

Green Valley Domestic Water Improvement District

Persons with a disability may request a reasonable accommodation by contacting GVWD at (520) 625-9112, M-F 7:00 AM – 4:00 PM. Please submit the request a minimum of one (1) business day prior to the meeting to facilitate the accommodation. The meeting location is ADA compliant.

Green Valley Domestic Water Improvement District
BOARD OF DIRECTORS
EMERGENCY MEETING
NOTICE AND AGENDA

Pursuant to Arizona Revised Statutes A.R.S. § 38-431.02, notice is hereby given to the customers of the Green Valley Domestic Water Improvement District and the general public that a Board of Directors Emergency meeting will be held, which is open to the public. Pursuant to Arizona Revised Statutes A.R.S. § 38-431.03(A)(3), the Board of Directors may vote to enter an Executive Session at any time during this meeting.

Board of Directors
Emergency Meeting
Friday, July 11, 2025, at 10:00 am
at the Green Valley Water District Conference Room
3200 S. Camino Del Sol, Green Valley, AZ

You are invited to attend in person or remotely via Zoom. To access this meeting remotely, please email the Clerk of the Board Clerk@gvwaterdistrict.com a minimum of one (1) business day in advance to request an invitation.

The meeting agenda is as follows:

1. Call to Order and Roll Call – Chair of the Board, Eric Sullwold
2. Call to the Public – Chair, Eric Sullwold
3. Executive Session – Chair, Eric Sullwold
 - A. Pursuant to A.R.S. § 38-431.03 (A)(7), an Executive Session will be convened to discuss district legal matters. Pursuant to A.R.S. §38-431.03(C), all information from the Executive session is to remain confidential. The general public is not allowed to attend this portion of the meeting.
4. Reconvene the emergency Board of Directors meeting.
5. Consideration of action regarding Executive Session Item.
6. Adjournment

Green Valley Domestic Water Improvement District

Persons with a disability may request a reasonable accommodation by contacting GVWD at (520) 625-9112, M-F 7:00 AM – 4:00 PM. Please submit the request a minimum of one (1) business day prior to the meeting to facilitate the accommodation. The meeting location is ADA compliant.

Green Valley Domestic Water Improvement District
BOARD OF DIRECTORS
SPECIAL MEETING MINUTES
Friday, July 11, 2025

Board Present: Eric Sullwold Edwin (Ed) Storey. Departed 1:50 PM
Lee Lemas John Green – via Zoom
Joseph (Hart) Krumrine Randall (Randy) Howard
George (Dr.) Orndorff – via Zoom. Departed 12:57 PM

Board Absent: None

District Staff Dara Duffy, District Manager
Present: Mathew (Matt) Perez, Accounting Specialist. Departed 11:41 AM

Clerk of the Board: Luis Rodriguez

Public Present: Robert Garcia, Partner, Farhang and Medcoff, Attorneys
Linda Welter, Principal/CEO, Caliber Group. Departed 11:41 PM, Returned 1:01 PM
Shawn Hanner, Director, Keegan Linscott & Associates, PC. Departed 11:41 AM

1. Call to Order and Roll Call – Chair, Eric Sullwold
The meeting was called to order at 10:00 AM by Chair of the Board Eric Sullwold. Roll call was taken and a quorum announced with seven (7) Directors present.
2. Executive Session to discuss legal matters.
- Motion to enter an executive session to discuss legal matters.
Moved: Randy Howard 2nd: Lee Lemas Approved: 6/0 Abstain: Chair
The Board entered the Executive session at 10:02 AM. Sean Tanner, Linda Welter, and Matt Perez departed at 11:41 AM. George Orndorff departed at 12:57 PM. Linda Welter returned at 1:01 PM. The board returned to the emergency board of directors meeting at 1:37 PM. No vote or action was taken within the executive session.
3. Call to the Public. Chair Eric Sullwold. No comments.
4. Discussion and possible motion to retain the services of Farhang & Medcoff, Attorneys, as the attorney of record, with Robert Garcia as the lead attorney, to manage civil legal proceedings.
- Motion to retain the services of Farhang & Medcoff, Attorneys, as the attorney of record, with Robert Garcia as the lead attorney, to manage civil legal proceedings.
Moved: Eric Sullwold 2nd: John Green Approved: 4/0 Abstain: Chair
5. Discussion and possible motion to retain the services of Keegan, Linscott & Associates for forensic analysis of the District’s accounting records and to retain the services of Caliber Group as media consultants to address public relations.
- Motion to:
 - A. Retain the services of Keegan, Linscott & Associates for forensic analysis of the District’s accounting records.
 - B. Retain the services of Caliber Group, as media consultants, with Linda Welter as the lead, to address public relations.Moved: Eric Sullwold 2nd: John Green Approved: 4/0 Abstain: Chair

6. Discussion and possible motion to retain the services of Skyward Solution, LLC, with Joe Bustamante as lead, to address the District's IT issues on a six (6) month contract.
- Motion to retain the services of Skyward Solution, LLC, with Joe Bustamante as lead, to address the District's IT issues, on a six (6) month contract.
 Moved: Eric Sullwold 2nd: John Green Approved: 4/0 Abstain: Chair
7. Discussion and possible motion to direct the District Manager to immediately close all existing Wells Fargo Bank and Western Alliance Bank accounts, leaving only enough funds in the existing accounts to cover the expected outstanding checks yet to be processed. All balances will be transferred to the new bank accounts.
- Motion to direct the District Manager to immediately close existing Wells Fargo Bank and Western Alliance Bank accounts, leaving only enough funds in the existing accounts to cover the expected outstanding checks yet to be processed. All remaining balances will be transferred to the new bank accounts.
 Moved: John Green 2nd: Randy Howard Approved: 4/0 Abstain: Chair
8. Discussion and possible motion to direct the District Manager to open new checking accounts at Wells Fargo Bank and Western Alliance Bank, and establish signature authorization requirements on all financial transactions in the following manner:
 - A. One (1) signature on expenditures from \$1 to \$5,000
 - B. Two (2) signatures for \$5,001 to \$25,000
 - C. Three (3) signatures for \$25,001 and above
 The authorized signatories are the District Manager, Chair of the Board of Directors, and District Accounting Specialist. Any combination of signatories thereof will be accepted for expenditures between \$5,001 and \$25,000.
- Motion to direct the District Manager to open new checking accounts at Wells Fargo Bank and Western Alliance Bank, and establish signature authorization requirements on all financial transactions in the following manner:
 - A. One (1) signature on expenditures from \$1 to \$5,000
 - B. Two (2) signatures for \$5,001 to \$25,000
 - C. Three (3) signatures for \$25,001 and above
 The authorized signatories are the District Manager, District Accounting Specialist, and Chair of the Board of Directors. Any combination of signatories thereof will be accepted for expenditures between \$5,001 and \$25,000.
 Moved: John Green 2nd: Lee Lemas Approved: 4/0 Abstain: Chair
9. Discussion and possible motion to authorize the attorney of record, Farhang and Medcoff, to proceed with litigation against Lora Burruel, and anyone who may have acted with her, and to pursue any interim and provisional remedies.
- Motion to authorize the attorney of record, Farhang and Medcoff, to proceed with litigation against Lora Burruel, and anyone who may have acted with her, and to pursue any interim and provisional remedies.
 Move: Hart Krumrine 2nd: Lee Lemas Approved: 4/0 Abstain: Chair
10. Discussion and possible motion to suspend expenditure of funds as found in the Capital Budget until further notice.
- Motion to suspend expenditure of the FY2025-26 Capital Budget until further notice.
 Move: John Green 2nd: Hart Krumrine Approved: 4/0 Abstain: Chair
11. A consensus was made to have the District Manager be very prudent in spending operating monies, with no discretionary spending, and to fund only necessary bills.
12. The GVDWID Board of Directors' executive team, led by Eric Sullwold, Chair of the Board, John Green, Chair of the Financial Advisory Committee, and Dara Duffy, District Manager, will work closely with Pima County's Sheriff's Office in the criminal investigation of the loss.

13. A consensus was made to schedule the next board of directors' emergency meeting and executive session on July 24th, 2025, at 1:00 PM.

14. Adjournment

- Motion to adjourn the meeting.

Move: Lee Lemas

2nd: Hart Krumrine

Approved:5/0

Abstain: Chair

The meeting was adjourned at 2:02 PM.

Green Valley Domestic Water Improvement District
BOARD OF DIRECTORS
MEETING NOTICE AND AGENDA

Pursuant to Arizona Revised Statute A.R.S. § 38-431.02, notice is hereby given to the customers of the Green Valley Domestic Water Improvement District and the general public that a Board of Directors meeting will be held, which is open to the public. Pursuant to Arizona Revised Statutes A.R.S. § 38-431.03(A)(3), the Board of Directors may vote to enter an Executive Session at any time during this meeting.

Board of Directors Meeting
Wednesday, June 26th, 2025, at 9:00 am
at the Green Valley Water District Conference Room
3200 S. Camino Del Sol, Green Valley, AZ

You are invited to attend in person or remotely via Zoom. To access this meeting remotely, please email the Clerk of the Board Clerk@gvwaterdistrict.com a minimum of one (1) business day in advance to request an invitation.

The meeting agenda is as follows:

1. Call to Order and Roll Call – Chair of the Board, Eric Sullwold
 - Motion to approve May 23rd, 2025, Board of Directors Meeting Minutes
 - Motion to approve May 23rd, 2025, Public Hearing Minutes
2. General Business
 - A. Administrative – Board Chair, Eric Sullwold
 - Opening comments
 - Discussion and possible motion to appoint Richard Ricksecker and Randy Howard to the Board of Directors.
 - Discussion and possible motion to suspend the Board of Directors and standing committee meetings for July and August 2025.
 - B. Operations Report - District Manager, Dara Duffy
 1. Current Operations
 - a. Project Report
 - b. Financials update
 - c. Questions regarding the Task List
 - d. 2025 State of the District Report
 - C. Technical Advisory Committee –Chair, Ed Storey
 1. FlexNet update
 2. Bureau of Reclamation update
 - D. Financial Advisory Committee – Chair, John Green
 1. May 2025 Financial statements
 2. Investment Opportunities Policy update
- Discussion and possible motion to adopt the revised Investment Opportunities Policy
3. Call to the Public – Chair, Eric Sullwold

At this time, any member of the public may address the Board of Directors on any issue. Please keep your comments concise and limited to no more than three (3) minutes. If you wish to comment, complete and submit a speaker card to the Clerk of the Board. Pursuant to Arizona Revised Statute A.R.S. §38-431.01(H), members of the Board may not discuss or act on any

item that is not specifically listed on this agenda. Therefore, the action taken by the Board will be limited to directing staff to review the matter, scheduling it for a future Board of Directors meeting, or responding to statements made by the speaker.

4. Executive Session – Chair, Eric Sullwold
 - A. Pursuant to A.R.S. § 38-431.03 (A)(7), an Executive session will be convened to discuss District personnel matters. Pursuant to A.R.S. §38-431.03(C), all information from the Executive Session is to remain confidential. The general public is not allowed to attend this portion of the meeting.
 - B. Reconvene the regular Board of Directors meeting
5. Announcements – Clerk of the Board, Luis Rodriguez
 - A. The next Advisory Committee meetings are scheduled for Monday, September 22, 2025. The Technical Advisory Committee meeting begins at 8:00 AM, immediately followed by the Financial Advisory Committee.
 - B. The next Board of Directors meeting is scheduled for Wednesday, September 24th, 2025, at 9:00 AM.
6. Adjournment

Any additional documents circulated to the Board of Directors related to agenda items may be requested by contacting the Clerk of the Board during normal business hours, 7:00 AM to 4:00 PM, Monday–Friday at (520) 625-9112 or clerk@gvwaterdistrict.com.

Green Valley Domestic Water Improvement District

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Green Valley Domestic Water Improvement District
BOARD OF DIRECTORS
MEETING MINUTES
Wednesday, June 25th, 2025

Board Directors Present:	Eric Sullwold, Chair John Green Edwin (Ed) Storey - departed @10:28 AM Randal (Randy) Howard - departed @ 11:58 AM and returned @ 12:28 PM	Lee Lemas, Vice Chair George (Doctor) Orndorff Joseph (Hart) Krumrine
Board Directors Absent	None	
District Staff Present:	Dara Duffy, District Manager - departed 11:32 AM Mike Brady, Field Operations Supervisor - departed @ 10:30 AM Matt Perez, Accounting Specialist - departed @ 10:30 AM	
Public Present:	None	
Clerk of the Board:	Luis Rodriguez	

1. Call to Order and Roll Call – Chair, Eric Sullwold

The meeting was called to order at 9:09 AM by Chair of the Board Eric Sullwold. Roll call was taken and a quorum announced with six (6) Directors present.

- Motion to approve May 21, 2025, Public Hearing Minutes as presented.

Moved: George Orndorff 2nd: Lee Lemas Approved: 5/0 Abstain: Chair

- Motion to approve May 21, 2025, board of directors meeting Minutes as presented.

Moved: Ed Storey 2nd: Lee Lemas Approved: 5/0 Abstain: Chair

2. General Business

A. Administrative – Chair, Eric Sullwold

1. Discussion and possible motion to appoint Randy Howard to the board of directors.

- Motion to appoint Randy Howard to the Board of Directors.

Moved: Lee Lemas 2nd: Hart Krumrine Approved: 5/0 Abstain: Chair

2. Discussion and possible motion to suspend all regularly scheduled board of directors and standing committee meetings for July and August 2025. Emergency meetings excluded.

- Motion to suspend all regularly scheduled board of directors and standing committee meetings for July and August 2025, unless there is a need for an emergency meeting.

Moved: Lee Lemas 2nd: George Orndorff Approved: 6/0 Abstain: Chair

B. Operations Report - District Manager, Dara Duffy

1. Current Operations

a. Project Report.

- i. Auto dialer update. The manufacturer has provided a preloaded and tested SIM card. Also, an antenna will be installed on the existing pole atop the district office to improve signal strength from the tank site.
- ii. Meter change-outs for May were 149, with an additional 11 meters with dead batteries. The project will be completed by December 2025.
- iii. The current debt ratio is 153%.
- iv. Development of the district dashboard continues. The initial version will be a Microsoft Office Excel spreadsheet.
- v. Pima County Wastewater billing will start with the June 26th, 2025, billing.

- b. Financials update. May financials were presented and discussed. The unauthorized transfer of funds from LGIP Pool 5 was discussed, specifically the State’s continued lack of providing an explanation. The board requests that the District Manager increase the pressure on the State for a response.

- c. Questions regarding the Task List.
 - i. Completed employee evaluation forms. One-on-one evaluations will be conducted next week.
 - ii. Update of current cybersecurity practices. The vendor has quoted the price to upgrade to Microsoft Windows 11. The DM and Business Operations Supervisor will follow up with Steve Hatch. The software purchase is planned for July 2025.
 - d. 2025 State of the District Report. The Chair requested that all Directors review the report offline. The report will be posted on the website and recorded with the meeting minutes.
- C. Technical Advisory Committee –Chair, Ed Storey
- a. FlexNet update. 784 meters are currently not being read by the antenna. 668 of which are the old-style meters, which have yet to be replaced with iPERL meters. The remaining 116 meters require troubleshooting to rectify the problem. All residential customers will have the iPERL meters installed by December 2025.
 - b. Bureau of Reclamation update. The committee chair has received a copy of the executive report on the Lower Santa Cruz River Basin Study. The chair will review the report over the summer hiatus and provide a summary for the September 22, 2025, Technical Committee meeting. The committee chair will notify the board immediately if any major findings are identified.
- D. Financial Advisory Committee – Chair, John Green
- a. May 2025 Financial statements. The financial statements were presented. Revenues are favorable mainly due to dry, hot, and windy weather conditions.
 - b. Investment Opportunities Policy update. The revised policy was presented, which provides the district with additional investment options, including Exchange Traded Funds (ETF) Bond Fund.
- Motion to adopt the revised Investment Opportunities Policy as corrected to include the original and revised policy dates.
 Moved: George Orndorff 2nd: Lee Lemas Approved: 6/0 Abstain: Chair
 - 3. Call to the Public – Chair, Eric Sullwold. No comments.
 - 4. Temporary meeting break. The meeting was paused at 10:30 AM and resumed at 10:46 AM.
 - 5. Executive Session – Chair Eric Sullwold
 - Motion to enter an Executive session to discuss confidential records and personnel matters.
 Moved: Lee Lemas 2nd: Hart Krumrine Approved: 6/0 Abstain: Chair
 - A. The Board entered the Executive session at 10:47 AM and returned to the regular board of directors meeting at 12:51 PM. No vote or action was taken.
 - 6. Announcements – Clerk of the Board, Luis Rodriguez
 - A. The next Advisory Committee meetings are scheduled for Monday, September 22, 2025. The Technical Advisory Committee meeting begins at 8:00 AM, immediately followed by the Financial Advisory Committee.
 - B. The next board of directors meeting is scheduled for Wednesday, September 24, 2025, at 9:00 AM.
 - 7. Adjournment
 - Motion to adjourn the meeting.
 Move: George Orndorff 2nd: Hart Krumrine Approved: 5/0 Abstain: Chair

The meeting was adjourned at 12:54 AM.

Green Valley Domestic Water Improvement District
BOARD OF DIRECTORS
MEETING NOTICE AND AGENDA

Pursuant to Arizona Revised Statute A.R.S. § 38-431.02, notice is hereby given to the customers of the Green Valley Domestic Water Improvement District and the general public that a Board of Directors meeting will be held which is open to the public on:

Board of Directors Meeting

**Wednesday, May 21st, 2025, immediately following the 9:00AM Public Hearing at the Green Valley Water District Conference Room
3200 S. Camino Del Sol, Green Valley, AZ**

You are invited to attend in person or remotely via Zoom. To access this meeting remotely, please email the Clerk of the Board Clerk@gvwaterdistrict.com a minimum of one (1) business day in advance to request an invitation. Pursuant to Arizona Revised Statutes A.R.S. § 38-431.03(A)(3), the Board of Directors may vote to enter an Executive Session any time during this meeting.

The meeting agenda is as follows:

1. Call to Order and Roll Call – Chair of the Board, Eric Sullwold
 - Motion to approve April 23rd, 2025, Board of Directors Meeting Minutes
 - Motion to approve April 23rd, 2025, Board of Directors confidential Executive Session Minutes
2. General Business
 - A. Administrative – Board Chair, Eric Sullwold
 - Opening comments
 - Discussion and possible motion to adopt FY2025-26 Budget
 - Discussion and possible motion to adopt the 2025 Rates and User Fees Schedule
 - Discussion and possible motion to adopt the Water Conservation Plan Policy
 - B. Operations Report - District Manager, Dara Duffy
 1. Current Operations
 - a. Project Report
 - b. Financials update
 - c. Questions regarding the Task List
 - C. Technical Advisory Committee –Chair, Ed Storey
 1. Lower Santa Cruz Aquifer
 2. Main Water Line Breaks at San Ignacio Estates
 - D. Financial Advisory Committee – Chair, John Green
 1. April 2025 Financial statements
 2. FY Budget 2025-26 – 3rd Reading
3. Call to the Public – Chair, Eric Sullwold

At this time, any member of the public may address the Board of Directors on any issue. Keep your comments concise and limited to no more than three (3) minutes. If you wish to comment, please complete, and submit a speaker card to the Clerk of the Board. Pursuant to Arizona Revised Statute A.R.S. §38-431.01(H), members of the Board may not discuss or act on any item that is not specifically listed on this agenda. Therefore, action taken by the Board will be limited to directing staff to review the matter, scheduling the matter for a future Board meeting, or responding to statements made by the speaker.
4. Announcements – Clerk of the Board, Luis Rodriguez

- A. The next Advisory Committee meetings are scheduled for Monday, June 23rd, 2025. The Technical advisory committee meeting begins at 8:00AM, immediately followed by the Financial advisory committee.
 - B. The next Board of Directors meeting is scheduled for Wednesday, June 25th, 2025.
5. Adjournment

Any additional documents circulated to the Board of Directors related to agenda items may be requested by contacting the Clerk of the Board during normal business hours, 7:00am to 4:00pm Monday – Friday at (520) 625-9112 or clerk@gvwaterdistrict.com.

Green Valley Domestic Water Improvement District

By: 
Luis Rodriguez, Clerk of the Board

Posted: May 19th, 2025, at 3:30 pm.

Persons with a disability may request a reasonable accommodation by contacting GVWD at (520) 625-9112, M-F 7:00am – 4:00pm. The request must be submitted a minimum of one (1) business day prior to the meeting to facilitate the accommodation. The meeting location is ADA compliant.

Green Valley Domestic Water Improvement District
BOARD OF DIRECTORS
MEETING MINUTES
Wednesday, May 21st, 2025

Board Directors Present	Eric Sullwold, Chair John Green Edwin (Ed) Storey	Lee Lemas, Vice Chair George (Doctor) Orndorff Joseph (Hart) Krumrine
Board Directors Absent	None	
District Staff Present	Dara Duffy, District Manager Lora Burruel, Business Operations Supervisor Mike Brady, Field Operations Supervisor Matt Perez, Accounting Specialist	
Public Present:	Richard Ricksecker Curt Wagner Nancy Smith	Bob Hedden Barbara Cucci
Clerk of the Board:	Luis Rodriguez	

1. Call to Order and Roll Call – Chair, Eric Sullwold
 The meeting was called to order at 9:29 am by Chair of the Board, Eric Sullwold. Roll call was taken and a quorum announced with six (6) Directors present.
- Motion to approve April 23rd, 2025, Board of Directors meeting Minutes
 Moved: Ed Storey 2nd: Hart Krumrine Approved: 5/0 Abstain: Chair
- Motion to approve April 23rd, 2025, Board of Directors executive session Minutes
 Moved: Lee Lemas 2nd: Hart Krumrine Approved: 5/0 Abstain: Chair
2. General Business
 - A. Administrative – Chair, Eric Sullwold
 1. Opening comments. The Chair welcomed the attendees.
 - B. District overview of current projects. District Manager, Dara Duffy. Reported on some of the current District projects.
 1. Installation of smart meters to provide more accurate and hourly water usage readings. The meters will also provide customers with a portal to monitor water usage. The implementation of the customer portal is scheduled for July 2026.
 2. Upgrade of the San Ignacio (SI) golf course will tie into the District’s distribution system.
 - C. Financial Advisory Committee – Chair, John Green
 1. Proposed FY2025- 26 Budget. The Third (3rd) reading of the proposed Budget, which includes the rate increase as presented at the Public Hearing on May 21st, 2025, was conducted on May 19th, 2025, at the committee meeting. The Chair discussed many of the upcoming projects included in the proposed Budget.
- Motion to adopt 2025 Rates and User Fee Schedule as presented at the Public Hearing on May 21st, 2025.
 Moved: John Green 2nd: Ed Storey Approved: 5/0 Abstain: Chair
- Motion to adopt FY2025-26 Budget.
 Moved: John Green 2nd: George Orndorff Approved: 5/0 Abstain: Chair
- D. Water Conservation Plan Policy. Committee Chair, Lee Lemas. The Chair of the Board mentioned that the objective of this policy is to focus on potential equipment failures, a decrease in water tank levels, and the District’s ability to deliver adequate water.
- Motion to adopt the District Water Conservation Plan Policy as presented at the Public Hearing on May 21st, 2025.
 Moved: Lee Lemas 2nd: Hart Krumrine Approved: 5/0 Abstain: Chair
- E. Operations Report - District Manager, Dara Duffy

1. Current Operations
 - a. Project Report
 - i. San Ignacio (SI) Well upgrade. The District Manager and Field Operations Manager met on-site with a WLB Group (WLB) engineer and two (2) electrical contractors to go over details of the project to ensure the bid packages include everything required by the District. The bid packages should be received within four (4) weeks.
 - ii. Meter change-outs for April: 105 meters and 7 blank meters.
 - b. Financials. The April financials were presented and discussed with no concerns found.
 - c. Pima County Wastewater billing status. The City of Tucson has yet to deactivate the billing for District customers.
 - d. Questions regarding the Task List. Deferred to the June 2025 Board of Directors meeting.
- F. Technical Advisory Committee – Chair, Ed Storey.
 1. Lower Santa Cruz Aquifer. The Bureau of Water Reclamation has again postponed the release of its 2022 study with no new release date provided.
 2. Main Water Line Breaks at San Ignacio Estates. The committee identified the locations of main water line breaks over the past seven years, with the vast majority occurring within the San Ignacio Heights HOA community. The potential for future line breaks in San Ignacio Heights and other communities within the District was discussed.
- G. Financial Advisory Committee – Chair, John Green
 1. April 2025 Financial statements. The financial statements were presented and discussed. The positive income from golf courses was highlighted along with the expense of three (3) water line breaks, which occurred in April.
 2. FY2025-26 Budget 3rd Read. The proposed FY2025- 26 Rates and User Fee Structure, and proposed FY2025- 26 Budget were presented at the Public Hearing on May 21st at 9:00 am.
3. Call to the Public – Chair, Eric Sullwold. No comments.
4. Announcements – Clerk of the Board, Luis Rodriguez
 - A. The next Advisory Committee meetings are scheduled for Monday, June 23rd, 2025. The Technical Advisory Committee meeting begins at 8:00 am, immediately followed by the Financial Advisory Committee.
 - B. The next Board of Directors meeting is scheduled for Wednesday, June 25th, 2025, at 9:00 am.
5. Adjournment
 - Motion to adjourn the meeting.
Move: George Orndorff 2nd: Lee Lemas Approved: 5/0 Abstain: Chair

The meeting was adjourned at 10:04 am.

**GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
Wednesday, April 23rd, 2025**

Board Directors Present:	Eric Sullwold John Green Lee Lemas	Joseph (Hart) Krumrine – departed at 10:52AM George (Doctor) Orndorff
Board Directors Absent	Edwin (Ed) Storey	
District Staff Present:	Dara Duffy Matt Perez	Lora Burruel
Public Present:	Richard Ricksecker	
Clerk of the Board:	Luis Rodriguez	

1. Call to Order and Roll Call – Chair, Eric Sullwold

The meeting was called to order at 9:00AM by Chair of the Board, Eric Sullwold. Roll call was taken and a quorum announced with five (5) Directors present.

- Motion to approve March 26th, 2025, Board of Directors meeting Minutes as corrected.
Moved: Lee Lemas 2nd: George Orndorff Approved: 4/0 Abstain: Chair
- Motion to approve March 26th, 2025, Board of Directors executive session Minutes
Moved: Lee Lemas 2nd: George Orndorff Approved: 4/0 Abstain: Chair

2. General Business

A. Administrative – Chair, Eric Sullwold

1. Opening comments. The Chair reminded the attendees of the Public Hearing, May 21st, 2025, at 9:00AM.

B. Operations Report - District Manager, Dara Duffy

1. Current Operations

a. Project Report

- i. Three (3) unrelated water leaks occurred: W Vista Ridge Drive, W Camino Calderon, and W Mariquita Street. All repairs have been completed.
- ii. The San Ignacio well Tie-in project has been pushed back to FY2025-26.
- iii. The remaining FlexNet meters will be purchased from the current FY Budget and installed by the end of December 2025.
- iv. Matt Perez has been hired for the newly created Accounting Specialist position.

b. Financials. The March financials were presented and discussed with no concern found.

c. Questions regarding the Task List

- i. The Consumer Confidence Report has been published. The Report is posted on the website, and paper copies are available in the lobby. An announcement will be included in the May water bill.

C. Technical Advisory Committee – Board Chair, Eric Sullwold in the absence of committee chair, Ed Storey.

1. Valve testing program. The committee and District staff will review testing guidelines to maximize the operational life.
2. Longterm aquifer concerns. The committee and District Manager will work to gain a clearer understanding of government oversight and potential issues which could impact the District.
3. Aging infrastructure. The committee will work to identify potential problems and research the available options to mitigate risks.

D. Financial Advisory Committee – Chair, John Green

1. March 2025 Financial statements. The financial statements were presented and discussed with no concern found.
2. FY2025-26 Budget 2nd Read
 - a. Turf Management will incur a 5% rate increase, which is their first increase since 2018.
 - b. Residential and commercial customers will incur a 2% increase above the previously approved 3% increase for each of the five (5) years from 2022 through 2027 (ref. Resolution 2022-001) for a total of 5%.
 - c. The proposed FY2025-26 rate increase and Rates and User Fees will be presented at the Public Hearing on May 21st at 9:00AM and shall be scheduled for adoption by the Board of Directors immediately following the Public Hearing.
 - d. The proposed FY2025-26 Budget will be scheduled for adoption by the Board of Directors at their May 21st, 2025, meeting immediately following the Public Hearing.
- E. Water Conservation and Drought Policy Advisory Committee – Chair, Lee Lemas. The Water Conservation Plan Policy was discussed. The approved Policy will be presented at the Public Hearing on May 21st, 2025, at 9:00AM and shall be scheduled for adoption by the Board of Directors immediately following the Public Hearing.
- Motion to approve the Water Conservation Plan Policy as presented and to conduct a policy review in FY2025-26.
 Moved: Lee Lemas 2nd: George Orndorff Approved: 4/0 Abstain: Chair
- F. Personnel Advisory Committee update – Chair, Joseph (Hart) Krumrine. The committee met in Executive session Monday, April 21st, 2025, to discuss District personnel matters.
3. Call to the Public – Chair, Eric Sullwold. Richard Ricksecker asked questions regarding the FlexNet system’s capability to provide notifications of high-water usage.
4. Announcements – Clerk of the Board, Luis Rodriguez
 - A. The next Advisory Committee meetings are scheduled for Monday, May 19th, 2025. The Technical advisory committee meeting begins at 8:00AM, immediately followed by the Financial advisory committee.
 - B. The Public Hearing is scheduled for Wednesday, May 21st, 2025, at 9:00AM.
 - C. The next Board of Directors meeting is scheduled for Wednesday, May 21st, 2025, immediately following the adjournment of the 9:00AM Public Hearing.
5. Adjournment
- Motion to adjourn the meeting.
 Move: John Green 2nd: George Orndorff Approved: 4/0 Abstain: Chair

The meeting was adjourned at 11:05AM

GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
Wednesday, March 26th, 2025

Board Directors Present:	Eric Sullwold John Green Edwin (Ed) Storey	Joseph (Hart) Krumrine George (Doctor) Orndorff via video Lee Lemas
Board Directors Absent	None	
District Staff Present:	Dara Duffy	Lora Burruel
Public Present:	Richard Ricksecker	
Clerk of the Board:	Luis Rodriguez	

1. Call to Order and Roll Call – Chair, Eric Sullwold

The meeting was called to order at 9:00am by the Chair of the Board, Eric Sullwold. Roll call was taken and a quorum announced with six (6) Directors present.

- Motion to approve February 26th, 2025, Board of Directors meeting Minutes.
 Moved: George Orndorff 2nd: Hart Krumrine Approved: 5/0 Abstain: Chair
- Motion to approve February 26th, 2025, Board of Directors Executive session Minutes
 Moved: Ed Storey 2nd: Lee Lemas Approved: 5/0 Abstain: Chair

2. General Business

A. Administrative – Chair, Eric Sullwold

1. Opening comments. None.

B. Operations Report - District Manager, Dara Duffy

1. Current Operations

a. Project Report

- i. Monday, March 24th, 2025, a water leak occurred at an abandoned, inoperable air relief valve on W Camino Calderon within Desert Hills II. The root cause was a tree root rubbing against the polyethylene air relief line. The repair was completed the same day with paving scheduled for today, March 26th, 2025.
- ii. Saturday, March 22nd, 2025, a water leak occurred on West Vista Ridge Drive within San Ignacio Estates. The repair took longer than expected due to issues with Arizona 811 (formally Arizona Blue Stake). Paving is scheduled for today, March 26th, 2025.
- iii. FlexNet was experiencing communication problems at the water tanks. The problems have been identified as:
 - A failed battery back-up which has since been replaced.
 - Multiple power blips on Trico’s circuit. Trico will install a data-logger on the line.
 - A malfunctioning auto-dialer which is on order.

b. Financials. The February financials were presented and discussed with no concern found.

c. Questions regarding the Task List

- i. FY2025-26 DRAFT budget is currently under review by the Board and Finance committee Chairs.
- ii. District accounting position update. Multiple interviews were conducted, and Mathew Perez was selected. His start date is April 9th, 2025.
- iii. Water Conservation and Drought Plan Policy. The committee met March 24th, 2025, and continue their work on the DRAFT policy.
- iv. Pima County Wastewater billing agent update. The contract with the County has been signed by the Board Chair and sent to Pima County Wastewater on March 20th, 2025.

C. Financial Advisory Committee – Chair, John Green

1. February 2025 Financial statements. The February financial statements were presented and discussed with no concern found.
2. FY2025-26 DRAFT Budget is currently under review by the Board and Finance committee Chairs.

D. Technical Advisory Committee – Chair, Ed Storey

1. San Ignacio Estates valves. Refer to 2.B.1.a.ii of the Operations Report.

3. Call to the Public – Chair, Eric Sullwold. Richard Ricksecker provided input regarding potential water leaks within the pending new housing developments due to locating water lines under concrete driveways.

4. Announcements – Clerk of the Board, Luis Rodriguez

A. The next Advisory Committee meetings are scheduled for Monday, April 21st, 2025. The Technical advisory committee meeting begins at 8:00AM, immediately followed by the Water Conservation & Drought, and Financial advisory committee meetings.

B. The next Board of Directors meeting is scheduled for Wednesday, April 23rd, 2025, at 9:00AM.

5. Executive Session – Chair, Eric Sullwold

- Motion to enter Executive session to discuss District personnel matters.

Moved: Lee Lemas 2nd: Ed Storey Approved: 5/0 Abstain: Chair

The Board entered Executive session at 10:35AM and returned to the regular Board of Directors meeting at 11:28AM. No vote or action was taken

6. Adjournment

- Motion to adjourn the meeting.

Move: Ed Storey 2nd: Lee Lemas Approved: 5/0 Abstain: Chair

The meeting was adjourned at 11:30AM

GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
Wednesday, February 26th, 2025

Board Directors Present:	Eric Sullwold John Green Edwin (Ed) Storey	Joseph (Hart) Krumrine George (Doctor) Orndorff via video Lee Lemas
Board Directors Absent	None	
District Staff Present:	Dara Duffy	Lora Burruel
Public Present:	Richard Ricksecker	Steve Hatch
Clerk of the Board:	Luis Rodriguez	

1. Call to Order and Roll Call – Chair, Eric Sullwold
 The meeting was called to order at 9:00 AM by the Chair of the Board, Eric Sullwold. Roll call was taken and a quorum announced with six (6) Directors present.
- Motion to approve January 22nd, 2025, Board of Directors meeting minutes.
 Moved: Hart Krumrine 2nd: George Orndorff Approved: 5/0 Abstain: Chair
2. General Business
 - A. Administrative – Chair, Eric Sullwold
 1. Opening comments. None
 2. Discussion and possible motion to recognize Richard Ricksecker as an Advisor of the Technical and/or Financial advisory committees.
 - Motion to recognize Richard Ricksecker as an advisor of the Technical and/or Financial advisory committees.
 Moved: Lee Lemas 2nd: Ed Storey Approved: 5/0 Abstain: Chair
 - B. Operations Report - District Manager, Dara Duffy
 1. Current Operations
 - a. Project Report
 - i. District Field staff is assisting the WLB Group with establishing baselines for the San Ignacio well in advance of the tie-in.
 - ii. Seventy-five (75) meters were changed out in addition to four (4) meters with dead batteries.
 - iii. The Conservation & Drought committee continues development of the Conservation & Drought policy, which will be presented at the Committee meeting on March 24th, 2025.
 - b. Financials update.
 - i. The January 2025 financials were presented and discussed.
 - ii. The current debt ratio is at 1.40%.
 - iii. The District did not initiate a transfer from the Arizona Short Term LGIP 5 pool to Wells Fargo Bank and is investigating the circumstances.
 - iv. No other concerns were found.
 - c. Questions regarding the Task List.
 - i. Full page billing was successfully initiated with the February billing cycle.
 - ii. Pima County Wastewater billing is scheduled to begin with the April billing cycle.
 - iii. The requirements and duties for the proposed accounting person were presented
 - iv. and discussed.
 - C. Financial Advisory Committee –Chair, John Green
 1. FY2023-24 Financial Audit Report and internal statement.
 - i. The Chair presented the final version of the FY2023-24 Financial Audit Report at the February 24th, 2025, committee meeting. No major issues were identified. The Report will be posted on the District’s website.

- ii. A low-level recommendation was made to strengthen the District's accounting system for the catastrophic failure plan, particularly around cybersecurity.
 - 2. The January 2025 Financial Statements were presented and discussed. No concerns were found.
 - 3. Discussion and possible motion to authorize management to immediately pursue recruiting a full-time accountant. This is a wage position with duties as presented by the District Manager.
- Motion to authorize management to immediately pursue recruiting a full-time accountant. This is a wage position with duties as presented by the District Manager.
 Moved: John Green 2nd: Lee Lemas
 The motion passed with the roll call vote.
 - a. Aye: John Green, Lee Lemas, Ed Storey
 - b. Nay: Hart Krumrine
 - c. Abstain: George Orndorff, Eric Sullwold
- D. Technical Advisory Committee – Chair, Ed Storey
 Hydrology Study Report. The final version of the report was presented and discussed at the Technical Advisory Committee meeting on February 24th, 2025. The consensus was to support the Hydrology Study as presented to the committee.
- 3. Executive Session – Chair, Eric Sullwold
- Motion to go into Executive session to discuss District personnel matters.
 Moved: Lee Lemas 2nd: Ed Storey Approved: 5/0 Abstain: Chair
 The Board entered the Executive session at 10:13 AM and returned to the regular Board of Directors meeting at 11:11 AM. No vote or action was taken.
- 4. Announcements – Clerk of the Board, Luis Rodriguez
 - A. The next Advisory Committee meetings are scheduled for Monday, March 24th, 2025. The Technical Advisory Committee meeting begins at 8:00 AM, immediately followed by the Financial Advisory Committee meeting.
 - B. The next Board of Directors meeting is scheduled for Wednesday, March 26th, 2025, at 9:00 AM.
- 5. Adjournment
- Motion to adjourn the meeting.
 Move: Lee Lemas 2nd: Ed Storey Approved: 5/0 Abstain: Chair

The meeting was adjourned at 11:14 AM.

GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
Wednesday, January 22nd, 2025

Board Directors Present:	Eric Sullwold John Green Edwin (Ed) Storey	Joseph (Hart) Krumrine George (Doctor) Orndorff Lee Lemas
Board Directors Absent	John Green	
District Staff Present:	Dara Duffy	Lora Burruel
Public Present:	James (Jim) Luhring	
Clerk of the Board:	Luis Rodriguez	

1. Call to Order and Roll Call – Chair, Eric Sullwold
2. The meeting was called to order at 9:03 AM by Chair of the Board, Eric Sullwold. Roll call was taken, and a quorum was announced with five (5) Directors present.
- Motion to approve December 18th, 2024, Board of Directors meeting Minutes.
 Moved: Lee Lemas 2nd: Ed Story Approved: 4/0 Abstain: Chair
3. General Business
 - A. Administrative – Chair, Eric Sullwold
 1. Discussion and possible motion to recognize five (5) new Advisors to the Technical and/or Financial advisory committees.
 - Motion to recognize William Hollingsworth, Steven Hatch, John Esser, James Luhring, and Randall Howard as advisors for the Technical and/or Financial advisory committees.
 Moved: Lee Lemas 2nd: George Orndorff Approved: 4/0 Abstain: Chair
 2. All participants were reminded of the need to be recognized by the Chair prior to speaking.
 - B. Operations Report - District Manager, Dara Duffy
 1. Current Operations
 - a. Project Report
 - i. A water leak on Circulo de la Piñata was identified on December 16th and repaired on December 17th.
 - ii. 102 meters were changed out in addition to 4 meters with dead batteries.
 - iii. Full page billing is scheduled to begin in February 2025.
 - iv. Pima County Wastewater billing should be implemented by the end of Q1 2025.
 - v. The District Manager and Field Operations Supervisor met with the Green Valley Fire Department. Discussions included the future developments within the district. The District Manager offered a training course to fire department personnel on the proper method to open and close hydrant valves. The informal course will be held at the GVWD facility.
 - b. Financials update. The December financials were presented and discussed. No concerns were found.
 - c. Questions regarding the Task List.
 - i. Canoa Ranch Booster Station Upgrade. Met with WLB and determined the project will need to be addressed in the FY2025-26 Capital Budget.
 - ii. District employee salary review. The contracted survey is complete and will be discussed at the Personnel Advisory Committee meeting on February 24th.

- iii. The Conservation & Drought Ad hoc committee continues to develop the Conservation & Drought policy to be presented and adopted at the Public Hearing on May 21st, 2025. The next committee meeting is scheduled for February 2025.
- C. Financial Advisory Committee – Board Chair, Eric Sullwold
 - 1. CliftonLarsonAllen (CLA) 2023-24 Draft Audit update. The final version will be presented at the February 24th Financial Advisory Committee meeting.
 - 2. December 2024 Financial Statements were presented and discussed. No concerns were found.
- D. Technical Advisory Committee – Chair, Ed Storey
 - 1. Capital Projects update. Riley Engineering will present its report at the February 24th Technical Advisory Committee meeting.
 - 2. The Chair will establish a date and time to invite all new Advisors for an informal meeting to familiarize them with the GVWD operations.
 - 3. Line Extension Agreement update. Discussion centered around the complexity of these agreements and the need to have a legal review.
- 4. Call to the Public – Chair, Eric Sullwold. None.
- 5. Announcements – Clerk of the Board, Luis Rodriguez
 - A. The next Advisory Committee meetings are scheduled for Monday, February 24th, 2025. The Technical Advisory Committee meeting begins at 8:00 AM, immediately followed by the Financial Advisory Committee meeting, which in turn will be followed by the Personnel Advisory Committee meeting.
 - B. The next Board of Directors meeting is scheduled for Wednesday, February 26th, 2025, at 9:00 AM.
- 6. Adjournment
 - Motion to adjourn the meeting.
 Move: Lee Lemas 2nd: George Orndorff Approved: 4/0 Abstain: Chair

The meeting was adjourned at 10:22 AM.

Green Valley Domestic Water Improvement District

Reissue of the agenda to correct

2.D.1. from February 2025 Financial statements to March 2025 Financial statements.

Revision 1

GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING NOTICE AND AGENDA

Pursuant to Arizona Revised Statute A.R.S. § 38-431.02, notice is hereby given to the customers of the Green Valley Domestic Water Improvement District and the general public that a Board of Directors meeting will be held which is open to the public on:

Board of Directors Meeting
Wednesday, April 23rd, 2025, 9:00AM
at the Green Valley Water District Conference Room
3200 S. Camino Del Sol, Green Valley, AZ

You are invited to attend in person or remotely via Zoom. To access this meeting remotely, please email the Clerk of the Board Clerk@gvwaterdistrict.com a minimum of one (1) business day in advance to request an invitation. Pursuant to Arizona Revised Statutes A.R.S. § 38-431.03(A)(3), the Board of Directors may vote to enter an Executive Session any time during this meeting.

The meeting agenda is as follows:

1. Call to Order and Roll Call – Chair of the Board, Eric Sullwold
- Motion to approve March 26th, 2025, Board of Directors Meeting Minutes
- Motion to approve March 26th, 2025, Board of Directors confidential Executive Session Minutes
2. General Business
 - A. Administrative – Board Chair, Eric Sullwold
 1. Opening comments
 - B. Operations Report - District Manager, Dara Duffy
 1. Current Operations
 - a. Project Report
 - b. Financials update
 - c. Questions regarding the Task List
 - C. Technical Advisory Committee – Board Chair, Eric Sullwold
 1. Valve testing program
 2. Longterm aquifer concerns
 3. Aging infrastructure concerns
 - D. Financial Advisory Committee – Chair, John Green
 1. **March 2025 Financial statements**
 2. FY Budget 2025-26 – 2nd Reading
 - E. Water Conservation & Drought Policy Advisory Committee – Chair, Lee Lemas
 1. Water Conservation Plan Policy update
 - F. Personnel Advisory Committee update – Chair, Joseph (Hart) Krumrine
3. Call to the Public – Chair, Eric Sullwold

At this time, any member of the public may address the Board of Directors on any issue. Keep your comments concise and limited to no more than three (3) minutes. If you wish to comment, please complete, and submit a speaker card to the Clerk of the Board. Pursuant to Arizona

Revised Statute A.R.S. §38-431.01(H), members of the Board may not discuss or act on any item that is not specifically listed on this agenda. Therefore, action taken by the Board will be limited to directing staff to review the matter, scheduling the matter for a future Board meeting, or responding to statements made by the speaker.

4. Announcements – Clerk of the Board, Luis Rodriguez
 - A. The next Advisory Committee meetings are scheduled for Monday, May 19th, 2025. The Technical advisory committee meeting begins at 8:00AM, immediately followed by the Financial advisory committee.
 - B. A Public Hearing is scheduled for Wednesday, May 21st, 2025, at 9:00AM.
 - C. The next Board of Directors meeting is scheduled for Wednesday, May 21st, 2025, immediately following the adjournment of the 9:00AM Public Hearing.
5. Adjournment

Any additional documents circulated to the Board of Directors related to agenda items may be requested by contacting the Clerk of the Board during normal business hours, 7:00am to 4:00pm Monday – Friday at (520) 625-9112 or clerk@gvwaterdistrict.com.

Green Valley Domestic Water Improvement District

Posted 4/22/2025 at 12:20PM

Persons with a disability may request a reasonable accommodation by contacting GVWD at (520) 625-9112, M-F 7:00am – 4:00pm. The request must be submitted a minimum of one (1) business day prior to the meeting to facilitate the accommodation. The meeting location is ADA compliant.