

**GREEN VALLEY DOMESTIC WATER IMPROVEMENT DISTRICT
BOARD OF DIRECTORS
MEETING MINUTES
Thursday, November 18th, 2021**

Board Directors Present:	Eric Sullwold Patricia (Pat) Carlstad Joseph (Hart) Krumrine	Robert (Bob) Hedden George (Dr.) Orndorff
Board Directors Absent:	Darlene (Dar) Hollingsworth	John Green
District Staff Present:	Dara Duffy	Lora Burruel
Public Present:	Eileen MacLaren	
Clerk of the Board:	Luis Rodriguez	

1. Call to Order and Roll Call – Chair, Eric Sullwold
The meeting was called to order at 9:30AM by Chair, Eric Sullwold
Roll call was taken. Five (5) Board members were present; therefore, a quorum was announced.
 - A. Approval of October 28th Board Meeting Minutes
 - Motion to approve the October 28th,2021, Board Meeting Minutes
Move: Pat Carlstad Second: Dr. Orndorff Approved: 4/0 Abstain: Chair
 - B. Approval of October 28th Executive Session Minutes
 - Motion to approve the October 28th, 2021, Executive Session Minutes
Move: Pat Carlstad Second: Bob Hedden Approved: 4/0 Abstain: Chair
2. General Business – Chair of the Board, Eric Sullwold.
 - A. Operations Report – District Manager, Dara Duffy
 1. Monthly Operations Report
 - a. Reviewed the DM’s Operations Report for October 2021. The balance of the Well account is \$153,698.
 2. Current Capital Budget: Reviewed the District’s FY Capital Budget.
 1. Task List: Reviewed the DM’s Task Lists. The Task List was not updated this month due to the DM working remotely. It will be updated for the December Board Meeting.
 - B. Technical Advisory Committee – Chair, Bob Hedden.
 1. Bob will not attend the December Technical Committee and Board meetings. Hart Krumrine has volunteered to chair the Technical Committee Meeting on December 13th.
 2. Riley Engineering’s will provide their report at December’s Technical Meeting. Prior to this presentation, Riley will provide a separate presentation to Bob Hedden.
 - C. Financial Advisory Committee – Chair of the Board, Eric Sullwold
 1. Review Financials
 - a. Review October’s Operational Statements. All line items are within Budget.
 - b. Review the 2020-2021 draft Audit Report. The draft Audit report was presented by CLA’s audit team, Dave Phillips, Partner and Erika Jenks, Director. The feedback was that the District is doing very well with financial records. The Auditors suggested we continue quarterly reviews and an end of year external review. The Board has accepted the draft Audit Report. The DM will notify the CLA and provide payment. Official copies of the Audit will arrive by the first week in December.
 - E. Personnel Advisory Committee – Chair, Pat Carlstad – No report.
 3. Call to the Public – Chair, Eric Sullwold – No comments.
Members of the Board may not discuss or act on any items that are not specifically listed on this agenda. Therefore, pursuant to A.R. S. § 38-431.01(H), action taken as a result of public comment will be limited to directing staff to study the matter, responding to any criticism or scheduling the matter for further consideration and decision at a future Board Meeting.

4. Announcements – Clerk of the Board, Luis Rodriguez
 - A. The next Technical and Financial Advisory Committee Meetings are scheduled for Monday, December 13th, 2021, at 8:00AM and 9:00 AM respectively.
 - B. The next Board Meeting is scheduled for Thursday, December 16th, 2021, at 9:30AM.
 - C. The Chair informed the Board there will be no Managers Meeting in December.
5. Executive Session - Pursuant to A.R.S. § 38-431.03 (A)(9) Discussion on the District's critical infrastructure. Information from the Executive Session is to remain confidential pursuant to A.R.S. §38-431.03(C).
- Motion to: Enter Executive Session to discuss the District's critical infrastructure.
Move: Bob Hedden Second: George Orndorff Approved: 4/0 Abstain: Chair
6. The Board entered Executive Session at 9:53AM and reconvened the Regular Session at 9:58AM.
7. Adjournment
- Motion to adjourn the meeting.
Move: Pat Carlstad Second: Bob Hedden Approved: 4/0 Abstain: Chair

The meeting was adjourned at 9:59AM.

Minutes approved on December 13th, 2021.

Green Valley Domestic Water Improvement District